

SUGAR CREEK TOWNSHIP

Agenda for April 13, 2021

1. **Open the meeting.**
2. **Approve meeting minutes.**
 - a. March 9, 2021.
3. **Office reports.**
 - a. Fiscal officer report.
 - i. Bank reconciliation.
 - ii. Payroll vouchers.
 - iii. Review monthly reports.
 - iv. Approve paying bills.
 - v. Any other correspondence the Fiscal officer needs to present.
 - a. Road Supervisor reports.
 - i. Review the road inspection form.
 - ii. Review the monthly department report.
 - iii. Review progress from last month's decisions.
 1. Review amount of aggregate purchased.
 - iv. Review Stone bid.
 - v. Review Oil Bid.
 - vi. Review Crack seal quote.
 - vii. Review 2022 salt order.
 - viii. Review Tree trimming quote.
 - ix. Review cemetery plot request.
 - x. Review overtime used for recent burials.
 - xi. Cemetery Grant.
 1. Review progress.
 - xii. Gene Amstuz's concern for semi traffic coming from Kidron Rd. onto Goudy Rd.
 1. Review email and communication with the Wayne County Engineer's office.
 - xiii. OTARMA Grant.
 1. Review uses up to \$500.00.
 - xiv. Discuss placing a letter in the local newspaper concerning our renewal levy.
 - xv. Review any matter that comes up between posting the agenda and meeting.
 - b. Fire department report.
 - i. Review any reports from EWJFD.
 1. February report.
 2. March report.

- ii. Discuss an EWJFD response.
- iii. Review any reports from KVFD.

4. Unfinished business.

- a. WCPO Matrix.
 - i. 330-2367 Handbook.
 - 1. Update on progress.
 - a. Review information from WCPO.
 - ii. 300-2593 Fire contracts.
 - 1. The documents are signed and on file at the garage.
 - 2. The County GIS is updated and has been sent to the dispatch centers.
 - 3. The matter has been closed.
- b. ODOT letter concerning US 30 study inside of our township.
 - i. Discuss the upcoming meeting and who is attending.
 - ii. Discuss the Wayne County Engineer's office's ability to do traffic studies.
- c. Storm warning siren.
 - i. Scott has been informed the old tornado/noon siren in Kidron is no longer working.
 - ii. KVFD will be installing a siren.
- d. Review website information.

5. Tabled Business

6. New Business.

- a. Discuss street lighting collections.
- b. Discuss Webpage submissions
 - i. Discuss adding "I am not a robot" button.
- c. Any other items that come to our attention between the agenda's posting and our meeting.
 - i. If an item needs immediate attention, act upon it.
 - ii. If an item does not need immediate attention, the board can discuss and table the item for our next meeting.

7. Public Comments.

- a. The board will allow comments if time allows.
- b. Forms for participation will be located near the Fiscal Officer.
- c. Comments should be relevant to the items discussed at the meeting.
- d. Items for discussion outside of the meeting topics can be brought to any member of the board at any time outside of the meeting.

8. Sign financial documents.

9. Adjourn the meeting.

