

SUGAR CREEK TOWNSHIP

Agenda for December 13, 2021

1. **Open the meeting.**
2. **Fire levy discussion.**
 - a. Wayne County Auditor will be present to provide certification.
 - b. Review the resolutions for declaring a necessity.
 - c. After reviewal of documentation and discussion with the Auditor, consider passing the required resolutions.
3. **Approve meeting minutes.**
 - a. November 9, 2021
 - b. November 16, 2021
4. **Office reports.**
 - a. Fiscal officer report.
 - i. Bank reconciliation.
 - ii. Payroll vouchers.
 - iii. Review monthly reports.
 - iv. Approve paying bills.
 - v. Provide information on Reeds Record Management being sold to VRC.
 - vi. Any other correspondence the Fiscal Officer needs to present.
 - b. Road Supervisor reports.
 - i. Review the road inspection form.
 - ii. Review the monthly department report.
 - iii. Review progress from last month's decisions.
 - iv. OTARMA Grant.
 1. Filed for the MORE grant for \$500 reimbursement of the Flammable cabinet.
 2. Review email correspondence on our status.
 - v. ODOT Township Stimulus Program.
 1. The township filed 3 requests with ODOT.
 2. They are for culverts on Old Lincoln Way, North Kurzen, and Withrich Road.
 3. The township is waiting for the requests to be reviewed and either approved or denied.
 - vi. Power washer.
 1. Purchased and in service.
 2. The old power washer was used as trade-in.
 3. We will need to add the new power washer to our inventory list.
 - vii. Pallet racking project
 1. Review the Road Supervisor's progress.
 - viii. Start to review the inventory list for the January reorganization meeting.

- ix. Review any matter that comes up between posting the agenda and meeting.
- b. Fire department report.
 - i. Review any reports from EWJFD.
 - 1. Review the Novemeber report.
 - 2. Consider final reimbursement of CARES act funds.
 - ii. Review any reports from KVFD.
 - 1. Review the November report

5. Unfinished business.

- a. WCPO Matrix.
 - i. 330-2367 Handbook.
 - 1. Review a quote from Village Printing.
 - 2. The matter has been closed between the board and the Wayne County Prosecutors office.
 - ii. 2021-GEN-0047 Street lighting.
 - 1. The assessments have been filed with the Wayne County Auditor.
 - 2. Review the files that have been generated.
 - 3. The matter has been closed between the board and the Wayne County Prosecutors office.
 - iii. 2021-GEN-0084 Fire Levies
 - 1. Review information from the Wayne County Auditor. (See the beginning of the meeting)
 - iv. 2021-GEN-0108 Indigent burial
 - 1. Review information that was presented to Trustee Hofstetter and Gregory.
 - 2. Review information from the Wayne County prosecutor.
 - 3. Consider resolutions.
- b. Review website information..
 - i. Review online submissions.
 - ii. Consider adding levy information onto website if possible. We have not had our appointment to update our website.
- c. Street lighting fund.
 - i. Review the documents that were submitted.

6. Tabled Business

- a. Storm Siren Grant.
 - i. Discuss having a project ready to go in case other grants open up.
- b. ODOT WAY-30 study inside of our township.
- c. American Rescue Plan funding.

7. New Business.

- a. Review the OneOhio opioid settlement.
- b. Any other items that come to our attention between the agenda's posting and our meeting.

- i. If an item needs immediate attention, act upon it.
- ii. If an item does not need immediate attention, the board can discuss and table the item for our next meeting.

8. Public Comments.

- a. The board will allow comments if time allows.
- b. Forms for participation will be located near the Fiscal Officer.
- c. Comments should be relevant to the items discussed at the meeting.
- d. Items for discussion outside of the meeting topics can be brought to any member of the board at any time outside of the meeting.

9. Sign financial documents.

10. Adjourn the meeting.