

SUGAR CREEK TOWNSHIP

Agenda for December 8, 2020

1. **Open the meeting.**
2. **Approve meeting minutes.**
 - a. November 5, 2020.
 - b. November 10, 2020.
 - c. November 18, 2020.
3. **Office reports.**
 - a. Fiscal officer report.
 - i. Bank reconciliation.
 - ii. Payroll vouchers.
 - iii. Review monthly reports.
 - iv. Approve paying bills.
 - v. Any other correspondence the Fiscal officer needs to present.
 - a. Road Supervisor reports.
 - i. Review the road inspection form.
 - ii. Review the monthly department report.
 - iii. Review progress from last month's decisions.
 - iv. Review any matter that comes up between posting of the agenda and meeting.
 - b. Fire department report.
 - i. Review the EWFD 2020 information required by the contract.
 - ii. Review the KVFD 2020 information required by the contract.
4. **Unfinished business.**
 - a. WCPO Matrix.
 - i. 330-2367 Handbook.
 1. Update on progress.
 - a. None.
 - ii. 330-2447 Annexation request.
 1. Waiting on final signed copy from the Village of Dalton.
 - iii. 330-2592 CARES Act.
 1. The matter has been closed unless we have further questions.
 2. Review progress from subgrantees and road garage.
 - iv. 300-2593 Fire contracts.
 1. Review information from EWJFD, KVFD, and the City of Orrville
 2. Make final suggestions and move to approve submitting them to the Wayne County Prosecutor for review.
 - b. Website update.

- i. Fire department
 - 1. Discuss adding links to EWJFD, KVFD, and the City of Orrville.
 - 2. Discuss adding maps.
 - 3. Discuss adding the contracts.
- ii. Road department
 - 1. Discuss adding different pictures.
 - 2. Look into creating a map that provides the location of township roads, county roads, state roads, and US roads.
- c. Storm warning siren.
 - i. Scott has been informed the old tornado/noon siren in Kidron is no longer working.
 - 1. Review any information on funding new sirens for the township.
- d. Electric aggregation.
 - i. Review information from a company wishing to provide aggregation.
- e. Cemetery Grant.
 - i. Review progress.

5. New Business.

- a. ODOT letter
 - i. Discuss how to reply to a letter from ODOT on a study being done during 2021 along US 30.
- b. There is a request to purchase a plot in the Arnold Rd cemetery.
 - i. Discuss the township's cemetery.
- c. Any other items that come to our attention between the agenda's posting and our meeting.
 - i. If an item needs immediate attention, act upon it.
 - ii. If an item does not need immediate attention, the board can discuss and table the item for our next meeting.

6. Public Comments.

- a. The board will allow comments if time allows.
- b. Forms for participation will be located near the Fiscal Officer.
- c. Comments should be relevant to the items discussed at the meeting.
- d. Items for discussion outside of the meeting topics can be brought to any member of the board at any time outside of the meeting.

7. Sign financial documents.

8. Adjourn the meeting.