

# SUGAR CREEK TOWNSHIP

## Agenda for February 8, 2022

1. **Open the meeting.**
2. **Approve meeting minutes.**
  - a. December 27, 2021.
  - b. January 11, 2022.
3. **Office reports.**
  - a. Fiscal officer report.
    - i. Bank reconciliation.
    - ii. Payroll vouchers.
    - iii. Review monthly reports.
    - iv. Approve paying bills.
    - v. Any other correspondence the Fiscal Officer needs to present.
  - b. Road Supervisor reports.
    - i. Review the road inspection form.
    - ii. Review the monthly department report.
    - iii. Review progress from last month's decisions.
    - iv. OTARMA Grant.
      1. Verify we have received the funds.
    - v. Review any matter that comes up between posting the agenda and meeting.
  - b. Fire department report.
    - i. Review any reports from EWJFD.
      1. Review the January report.
    - ii. Review any reports from KVFD.
      1. Review the November, December, January reports.
      2. Review the Ohio State Fire Marshalls grant KVFD was awarded.
    - iii. Appointment of township FPO's per the contract.
      1. Ryan Sprunger was the FPO for EWJFD.
      2. Troy Shaum was the Deputy for KVFD.
      3. Discuss who will be the FPO and who will be the deputy FPO.
      4. Discuss better definition of there coverage area by switching from the name of the department to the name of the taxing district.
4. **Unfinished business.**
  - a. Wayne County Prosecutors Office legal advise.
    - i. 2021-GEN-0108 Indigent burial.
      1. We are attempting to get a reimbursement for the cremation. Jon will give an update.
  - b. Review website information.
    - i. Review online submissions.

- ii. Jon has received a notice the website is being updated.
- c. One Ohio opioid settlement.
  - i. Online paperwork has been completed.
  - ii. We are waiting on an online response on the next steps.

**5. Tabled Business**

- a. Storm Siren Grant.
  - i. Discuss having a project ready to go in case other grants open up.
- b. ODOT WAY-30 study inside of our township.
- c. American Rescue Plan funding.
  - i. Work is being done at the OTA Wayne County chapter to start creating procedures in accordance with the Ohio Office of Budget and Management.
- d. ODOT Township Stimulus Program
  - i. Awards will be released in late February 2022.

**6. New Business.**

- a. Any other items that come to our attention between the agenda's posting and our meeting.
  - i. If an item needs immediate attention, act upon it.
  - ii. If an item does not need immediate attention, the board can discuss and table the item for our next meeting.

**7. 2022 Goals of the board.**

- a. Work on gathering information for a storm siren grant if one becomes available.
- b. Work adding security cameras at the garage.
- c. Becoming familiar with our handbook and policies.
- d. Passing the renewal fire levies.
- e. Complete our public records inventory and disposal.
- f. Work on numerous grants that are available including the American Rescue Plan.

**8. Public Comments.**

- a. The board will allow comments if time allows.
- b. Forms for participation will be located near the Fiscal Officer.
- c. Comments should be relevant to the items discussed at the meeting.
- d. Items for discussion outside of the meeting topics can be brought to any member of the board at any time outside of the meeting.

**9. Sign financial documents.**

**10. Adjourn the meeting.**