

# SUGAR CREEK TOWNSHIP

## Agenda for July 14, 2020

1. **Open the meeting.**
2. **Approve meeting minutes.**
  - a. June 9, 2020.
  - b. July 8, 2020
3. **Office reports.**
  - a. Fiscal officer report.
    - i. Bank reconciliation.
    - ii. Payroll vouchers.
    - iii. Review monthly reports.
    - iv. Approve paying bills.
    - v. Review the budget for 2021.
    - vi. Any other correspondence the Fiscal officer needs to present.
  - a. Road Supervisor reports.
    - i. Review the road inspection form.
    - ii. Review the monthly department report.
    - iii. Review progress from last month's decisions.
    - iv. Review any matter that comes up between posting of the agenda and meeting.
  - b. Fire department report.
    - i. Review the EWFD 2020 information required by the contract.
    - ii. Review the KVFD 2020 information required by the contract.
      1. Review the FPO resignation letter from Chief Zimmerman.
    - iii. Revisit the FPO position for the entire township.
    - iv. Update on the proclamation.
4. **Unfinished business.**
  - a. WCPO Matrix.
    - i. 330-2380 Discussion on the creation of a fire tax district.
      1. May 6 meeting we discussed separating the township into two fire districts.
      2. May 28 we moved forward with a 2-year levy. The board is waiting on a reply back from the Wayne County Auditor on what a 2.9 levy would generate for EWFD and a 1.5 levy for KVFD.
      3. The board finalized the two districts on July 8, 2020. The district that will support EWJFD will be called the Northern Sugar Creek Township Fire District. The district that will support KVFD and OFD will be called the Southern Sugar Creek Township Fire District.
      4. We will review any information from the Wayne County Auditor.

- 5. The board will review any information from the WCPO.
    - ii. 330-2367 Handbook.
      - 1. Update on progress.
    - iii. 330-2447 Annexation request.
      - 1. Update on any progress.
  - b. Website update.
    - i. Review a couple of pictures and offer by a local photographer for updating pictures on our website.
  - c. Electric aggregation
    - i. Tom will have an update.
- 5. New Business.**
  - a. Storm warning siren.
    - i. Scott has been informed the old tornado/noon siren in Kidron is no longer working.
  - b. Cemetery grant
    - i. OTA website had an announcement opening the application period for the month of July. It can be used for maintaining our cemetery.
    - ii. Jon will provide information gathered so far.
  - c. Review the fire inspection of the township garage.
  - d. Any other items that come to our attention between the agenda's posting and our meeting.
    - i. If an item needs immediate attention act upon it.
    - ii. If an item does not need immediate attention the board can discuss and table the item for our next meeting.
- 6. Public Comments.**
  - a. The board will allow comments if time allows.
  - b. Forms for participation will be located near the Fiscal Officer.
  - c. Comments should be relevant to the items discussed at the meeting.
  - d. Items for discussion outside of the meeting topics can be brought to any member of the board at any time outside of the meeting.
- 7. Sign financial documents.**
- 8. Adjourn the meeting.**