

# SUGAR CREEK TOWNSHIP

## *Agenda for May 11, 2021*

1. **Open the meeting.**
2. **Approve meeting minutes.**
  - a. April 13, 2021.
3. **Office reports.**
  - a. Fiscal officer report.
    - i. Bank reconciliation.
    - ii. Payroll vouchers.
    - iii. Review monthly reports.
    - iv. Approve paying bills.
    - v. Any other correspondence the Fiscal Officer needs to present.
  - a. Road Supervisor reports.
    - i. Review the road inspection form.
    - ii. Review the monthly department report.
    - iii. Review progress from last month's decisions.
      1. Review amount of aggregate purchased.
    - iv. Review 2020 expenditures from the Road Department.
    - v. Review Tree trimming quote.
    - vi. Review cemetery plot request.
    - vii. Cemetery Grant.
      1. Review progress.
    - viii. Gene Amstuz's concern for semi traffic coming from Kidron Rd. onto Goudy Rd.
      1. Review email and communication with the Wayne County Engineer's office.
    - ix. OTARMA Grant.
      1. Review a project to fund.
    - x. Discuss placing a letter in the local newspaper thanking residents for passing the levy.
    - xi. Review any matter that comes up between posting the agenda and meeting.
  - b. Fire department report.
    - i. Review any reports from EWJFD.
      1. Review the April report.
    - ii. Discuss an EWJFD response.
    - iii. Review any reports from KVFD.
      1. Review the March Report.
    - iv. Discuss KVFD proposed use of CARES Act funds.

**4. Unfinished business.**

- a. WCPO Matrix.
  - i. 330-2367 Handbook.
  - ii. Discuss the handbook the Wayne County Prosecutor provided.
- b. ODOT letter concerning US 30 study inside of our township.
  - i. Discuss the stakeholder meeting.
- c. Review website information.
  - i. Update on security changes.
- d. Discuss streetlighting LED upgrades from Ohio Edison.

**5. Tabled Business**

**6. New Business.**

- a. Any other items that come to our attention between the agenda's posting and our meeting.
  - i. If an item needs immediate attention, act upon it.
  - ii. If an item does not need immediate attention, the board can discuss and table the item for our next meeting.

**7. Public Comments.**

- a. The board will allow comments if time allows.
- b. Forms for participation will be located near the Fiscal Officer.
- c. Comments should be relevant to the items discussed at the meeting.
- d. Items for discussion outside of the meeting topics can be brought to any member of the board at any time outside of the meeting.

**8. Sign financial documents.**

**9. Adjourn the meeting.**