

SUGAR CREEK TOWNSHIP

Agenda for November 9, 2021

1. **Open the meeting.**
2. **Approve meeting minutes.**
 - a. October 12, 2021
3. **Office reports.**
 - a. Fiscal officer report.
 - i. Bank reconciliation.
 - ii. Payroll vouchers.
 - iii. Review monthly reports.
 - iv. Approve paying bills.
 - v. Any other correspondence the Fiscal Officer needs to present.
 - b. Road Supervisor reports.
 - i. Review the road inspection form.
 - ii. Review the monthly department report.
 - iii. Review progress from last month's decisions.
 - iv. OTARMA Grant.
 1. The flammable cabinet has been ordered and was delivered the past week.
 - v. ODOT Township Stimulus Program.
 1. Discuss the projects.
 - vi. Power washer.
 1. It is on order.
 - vii. Review any matter that comes up between posting the agenda and meeting.
 - b. Fire department report.
 - i. Review any reports from EWJFD.
 1. Review the October report.
 - ii. Review any reports from KVFD.
 1. Review the October report.
 - iii. Applaud both fire departments for working together at the varsity football standby.
4. **Unfinished business.**
 - a. WCPO Matrix.
 - i. 330-2367 Handbook.
 1. Choose a credit card policy.
 2. Review the handbook.
 - ii. 2021-GEN-0047 Street lighting.
 1. Discuss the assessment and review Kidron and Lake Harmony
 2. Discuss how much it will cost to provide street lighting.

3. Discuss current collections.
 4. Make a decision for 2022 and provide guidance for the Wayne County Auditor.
 - iii. 2021-GEN-0084 Fire Levies
 1. Review information from the Wayne County Auditor.
 - b. Review website information.
 - i. We are scheduled to start our transfer in 2 to 4 weeks.
 - ii. Review online submissions.
 - c. Street lighting fund.
 - i. Discuss the assessment in Kidron and Lake Harmony.
 - ii. Discuss how much it will cost to provide street lighting.
 - iii. Discuss current collections.
 - iv. Make a decision for 2022 and provide guidance for the Wayne County Auditor.
5. **Tabled Business**
 - a. Storm Siren Grant.
 - i. Discuss having a project ready to go in case other grants open up.
 - b. ODOT WAY-30 study inside of our township.
 - c. American Rescue Plan funding.
6. **New Business.**
 - a. Discuss renewal of the township's Webex virtual meeting subscription.
 - b. OTA winter conference attendance.
 - c. Any other items that come to our attention between the agenda's posting and our meeting.
 - i. If an item needs immediate attention, act upon it.
 - ii. If an item does not need immediate attention, the board can discuss and table the item for our next meeting.
7. **Public Comments.**
 - a. The board will allow comments if time allows.
 - b. Forms for participation will be located near the Fiscal Officer.
 - c. Comments should be relevant to the items discussed at the meeting.
 - d. Items for discussion outside of the meeting topics can be brought to any member of the board at any time outside of the meeting.
8. **Sign financial documents.**
9. **Adjourn the meeting.**