

# SUGAR CREEK TOWNSHIP

## Agenda for October 12, 2021

1. **Open the meeting.**
2. Ohio Edison will be present to discuss LED street lights.
3. **Approve meeting minutes.**
  - a. September 14, 2021
4. **Office reports.**
  - a. Fiscal officer report.
    - i. Bank reconciliation.
    - ii. Payroll vouchers.
    - iii. Review monthly reports.
    - iv. Approve paying bills.
    - v. Any other correspondence the Fiscal Officer needs to present.
  - b. Road Supervisor reports.
    - i. Review the road inspection form.
    - ii. Review the monthly department report.
    - iii. Review progress from last month's decisions.
    - iv. OTARMA Grant.
      1. The flammable cabinet has been ordered. The company received the check and they are holding it till they can ship our cabinet.
    - v. ODOT Township Stimulus Program.
      1. Review information from ODOT.
      2. Review an idea Kevin has for the grant.
    - vi. Review any matter that comes up between posting the agenda and meeting.
  - b. Fire department report.
    - i. Review any reports from EWJFD.
      1. Review the September report.
    - ii. Review any reports from KVFD.
      1. Review the September report.
    - iii. Discuss opening a Matrix matter on fire levy renewal.
5. **Unfinished business.**
  - a. WCPO Matrix.
    - i. 330-2367 Handbook.
      1. Jon had a meeting with Barbara to review.
      2. Discuss any issues with the handbook.
    - ii. 2021-GEN-0047 Street lighting.
      1. Wayne County Prosecutor has reviewed the contract and has approved the language.
      2. Review the contract material.

3. Review the map of street lighting locations.
    4. Review the light choices.
    5. Consider passing a resolution to enter into an agreement with Ohio Edison to switch our current street lights to LED.
  - b. Review website information.
    - i. We are scheduled to start our transfer in 4 to 6 weeks.
    - ii. They are providing training with the transfer as part of the price quoted.
    - iii. Review online submissions.
  - c. ODOT Township Stimulus Program.
    - i. Review information from ODOT.
    - ii. Review an
6. **Tabled Business**
  - a. Storm Siren Grant.
    - i. Discuss having a project ready to go in case other grants open up.
  - b. ODOT WAY-30 study inside of our township.
  - c. American Rescue Plan funding.
7. **New Business.**
  - a. Any other items that come to our attention between the agenda's posting and our meeting.
    - i. If an item needs immediate attention, act upon it.
    - ii. If an item does not need immediate attention, the board can discuss and table the item for our next meeting.
8. **Public Comments.**
  - a. The board will allow comments if time allows.
  - b. Forms for participation will be located near the Fiscal Officer.
  - c. Comments should be relevant to the items discussed at the meeting.
  - d. Items for discussion outside of the meeting topics can be brought to any member of the board at any time outside of the meeting.
9. **Sign financial documents.**
10. **Adjourn the meeting.**