

Sugar Creek Township, Wayne County Ohio

RECORD OF PROCEEDINGS

The minutes of the regular meeting on April 21, 2020.

PRESENT WERE JON HOFSTETTER, TOM GREGORY SCOTT WIDMER; AND FISCAL OFFICER ANITA FISHER.

- Jon Hofstetter called the meeting to order at 7:00 p.m.
- A motion to approve March 10, 2020 regular meeting minutes was made by Tom Gregory and seconded by Jon Hofstetter. Scott Widmer abstained due to absent at the meeting. Motion carried.
- A motion to approve March 19, 2020 special meeting minutes was made by Jon Hofstetter and seconded by Tom Gregory. Scott Widmer abstained due to being absent at the meeting. Motion carried.
- The Fiscal Officer presented the March 2020 Financial Reports. Scott Widmer made a motion to approve the financial reports for March 2020 as presented. Tom Gregory seconded. Motion carried.
- The Fiscal Officer presented the bank reconciliation from March 2020 for review. Jon Hofstetter made a motion to approve the March 2020 bank statement and reconciliation with Scott Widmer seconding. Motion carried.
- Payroll vouchers for road employees Kevin Hofstetter and Scott Feltis were signed by the trustees.
- The Fiscal officer presented then and now purchase orders #45-2020 through #49-2020 for a total of \$84,031.05. Jon Hofstetter moved to approve then and now purchase orders and Tom Gregory seconded. Motion carried.
- The Fiscal officer presented the payment listing for bills to be paid including #51-2020 through #65-2020 and #22068 through #22094 for a total of \$256,280.19. Jon Hofstetter moved to approve the bills to be paid for March 2020 and Scott Widmer seconded. Motion carried. See attached (A).
- The Fiscal Officer presented an updated Fund Balance for March 2020. See attached (B).
- The Fiscal Officer presented Resolution 2020-04-21-01 to reallocate funds from one account to another within the same fund, in the amount of \$1,200 to allow for election expenses. Jon Hofstetter moved to approve the resolution with Scott Widmer seconding. See attached (C).
A roll call vote was taken.

Jon Hofstetter – Yes

Scott Widmer – Yes

Tom Gregory -Yes

Motion carried.

- Jon Hofstetter presented the road supervisor reports for March 2020. See attached (D).
- Bids were opened for stone. Bids were received and read from Lil' John's Transport, Leroy Kandle Trucking, and Melway Paving. Jon Hofstetter moved to accept the bids received and allow the road supervisor to use his discretion when using. Tom Gregory seconded. Motion carried.
- A Bid was opened for chip and seal. One bid was received and read from Melway Paving. Jon Hofstetter moved to accept the bid and Scott Widmer seconded. Motion carried.
- Jon Hofstetter reviewed the progress from last month regarding the tree trimming, lighting, and installation of the fence at the township garage.
- Jon Hofstetter presented information on the road mileage certification from the Wayne County Engineer's office. Jon Hofstetter made a motion to approve the road mileage of 46.746 miles. Tom Gregory seconded. Motion carried. See attached (E).

- Jon Hofstetter presented information from the road supervisor on a culvert that needs to be replaced on Goudy road. Our equipment does not reach and we need to hire an excavator but then the road supervisor will be doing the rest of the work. Road supervisor Kevin Hofstetter received a quote for \$2,300.00 from Shetler Excavating. Jon Hofstetter moved to approve the quote received and Scott Widmer seconded. Motion carried. Discussion was had whether to install guardrails at this same location as well due to the steepness of the ravine. The road supervisor will obtain a quote.
- Jon Hofstetter presented information that the road supervisor will be requesting an extension for the sign replacement grant due to the lateness of receiving the supplies and the time needed to do the work.
- Jon Hofstetter presented information on the change in the Mutual Aid Box Alarm System (MABAS) in regards to East Wayne Fire District (EWFD) Station #2 to adjust when station #2 responds to our area, with the rational being that the closest station responds. Jon Hofstetter made a motion to approve the EWFD change in the MABAS as part of the contract. Tom Gregory seconded. Motion carried. See attached (F).
- Jon Hofstetter presented information that EWFD has now paid Kidron Volunteer Fire Department (KVFD) for the 2015 amount still owed to them. Jon Hofstetter made a motion to accept documentation that this has happened. Scott Widmer seconded. Motion carried. See attached (G).
- Tom Gregory presented information on receiving an updated MABAS report from KVFD. He recently mentioned this to KVFD and therefore we do not have that yet. They will also provide who they want to suggest for the Fire Prevention Officer. This will be reviewed at the May meeting.
- Scott Widmer presented information to provide some comparison stats on Fire and EMS calls made by EWFD in Sugar Creek Township. Remarkable improvement has been made regarding calls turned over to other departments timely as needed as well as turn-out time. See attached (H).
- Regarding the rescue call on Eckard Rd. in December 2019, the trustees would like to give a proclamation to the responders, giving recognition to the fact that two lives were saved and a remembrance of the one lost. Unfortunately, this will likely be postponed due to COVID-19. The family has been contacted and understands that this will happen later in the year.
- Scott Widmer presented information on the formation of a tax district in the unincorporated portion of the Township. Input from KVFD and EWFD would be helpful as well regarding this issue. We need to understand how much money is needed from a levy and the options we have for moving forward. Scott Widmer will gather additional information to proceed with meeting the deadline for the levy as well as posing several questions to the County Auditor. It was discussed that support of the fire departments is crucial, but the levy amount also needs to be something the public can support and also should be needs based. A special meeting will take place the first week of May to meet with the Fire Departments to brainstorm on an upcoming levy.
- Jon Hofstetter provided an update on the creation of a township handbook. Jon Hofstetter read through several potential items to include in the new handbook and several issues were discussed. Jon Hofstetter will start putting the handbook together and the other two trustees will review on the matrix along the way. Also, the code of conduct listing will be added here as well.
- Jon Hofstetter moved to approve Resolution 2020-04-21-02 to approve the annual 2020 Fire and EMS contract with City of Orrville Fire, with the term commencing on 1/1/2020. Scott Widmer seconded.
A roll call vote was taken.
Jon Hofstetter – Yes
Scott Widmer – Yes
Tom Gregory – Yes Motion carried.
- The contract to retain Attorney Alfred Schrader was reviewed. It was discussed whether we need to continue having his service since the lawsuit is resolved. Jon Hofstetter moved to approve resolution 2020-04-21-03 to contract with Attorney Alfred Schrader for legal services from January 1, 2020 through May 31, 2020. Scott Widmer seconded.
A roll call vote was taken.
Jon Hofstetter - Yes
Scott Widmer – Yes
Tom Gregory – Yes Motion carried.
- Tom Gregory provided an update on the electrical aggregation. The application to renew electric aggregation was signed and mailed to the attorney who sent it to us, which is Aspen Energy. Aspen Energy is the energy company broker and Dynergy is the electrical provider. Dynergy requires that they submit the application with PUCO. Jay Sell is working with us to get the application

filed. The contract with our energy supplier is in place until May 2021. Rates seem to have come down, however, we can try to "blend and extend" to get rates lowered through May of 2021.

- Jon Hofstetter provided an update on the website and information to be uploaded. Information to be added on the website includes selected quarterly financial reports, agendas, and meeting minutes with attachments. Not all of this information is uploaded yet but will be.
- Jon Hofstetter provided an update on the census information. He has sent an additional update to the Boundary Division of the census department.
- Jon Hofstetter provided information on the new HP 197 law regarding video conferencing. The different options were discussed as well as the pros and cons of each. Jon Hofstetter moved to allow Tom Gregory to look into what could be done for the next month if necessary, and to be reimbursed if he has to purchase something. Scott Widmer seconded. Motion carried.
- The township was just contacted by a developer regarding a potential annexation into the Village of Dalton. This will need to be approved by the township and then sent on to the other entities. Dalton Village Council has given a preliminary approval of this annexation. It will need to be determined how this affects us on tax basis. Additional information will be obtained and reviewed. See attached (I).
- Jon Hofstetter was contacted by an individual from the American Legion in Orrville asking permission to put flags on the graves of veterans out at the Arnold Rd. Cemetery. Jon Hofstetter will follow up on this.
- Our next regular meeting will be May 12, 2020 at the township garage.
- Jon Hofstetter read the letter from Armstrong Cable regarding the franchise fee and the renewal of it. He will contact Armstrong.
- Tom Gregory made a motion to adjourn at 9:36 p.m. Scott Widmer seconded. Motion carried.


Jon Hofstetter, President


Anita Fisher, Fiscal Officer

Payment Listing

UAN v2020.2

April 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
51-2020	04/10/2020	04/09/2020	EP	SCOTT K FELTIS	\$1,183.19	O
52-2020	04/10/2020	04/09/2020	EP	KEVIN M HOFSTETTER	\$1,808.46	O
55-2020	04/15/2020	04/17/2020	EW	OHIO DEFERRED COMPENSATION	\$140.00	O
56-2020	04/15/2020	04/17/2020	EW	SCHOOL DISTRICT INCOME TAX	\$84.65	O
57-2020	04/15/2020	04/17/2020	EW	STATE OF OHIO	\$235.80	O
58-2020	04/15/2020	04/17/2020	EW	UNITED STATES TREASURY	\$1,026.63	O
59-2020	04/30/2020	04/17/2020	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,900.67	O
60-2020	04/28/2020	04/17/2020	CH	COLUMBIA GAS	\$172.69	O
61-2020	04/17/2020	04/17/2020	CH	AMERICAN ELECTRIC POWER	\$505.28	O
62-2020	04/17/2020	04/17/2020	CH	OHIO EDISON	\$170.43	O
63-2020	04/17/2020	04/17/2020	CH	OHIO EDISON	\$477.37	O
65-2020	04/19/2020	04/19/2020	CH	BUREAU OF WORKERS' COMPENSATION	\$427.75	O
22068	04/21/2020	04/17/2020	PR	ANITA J. FISHER	\$1,213.70	O
22069	04/21/2020	04/17/2020	PR	THOMAS M GREGORY	\$693.39	O
22070	04/21/2020	04/17/2020	PR	JONATHAN HOFSTETTER	\$809.92	O
22071	04/21/2020	04/17/2020	PR	SCOTT E WIDMER	\$881.24	O
22072	04/21/2020	04/19/2020	AW	Apple Creek Tree Service, LLC	\$4,360.00	O
22073	04/21/2020	04/19/2020	AW	ARMSTRONG	\$49.95	O
22074	04/21/2020	04/19/2020	AW	AUDITOR OF STATE	\$762.00	O
22075	04/21/2020	04/19/2020	AW	DON SMITH AUTO PARTS, INC.	\$246.77	O
22076	04/21/2020	04/19/2020	AW	GENERAL RENT-ALL	\$278.25	O
22077	04/21/2020	04/19/2020	AW	FREDERICKSBURG FENCE LLC	\$6,280.00	O
22078	04/21/2020	04/19/2020	AW	GERBER LUMBER AND HARDWARE	\$62.76	O
22079	04/21/2020	04/19/2020	AW	LED Central	\$47.00	O
22080	04/21/2020	04/19/2020	AW	LEROY KANDEL TRUCKING	\$5,999.16	O
22081	04/21/2020	04/19/2020	AW	MARLBORO SUPPLY	\$4,687.00	O
22082	04/21/2020	04/19/2020	AW	MAST-LEPLEY SILO, INC	\$40.86	O
22083	04/21/2020	04/19/2020	AW	MORTON SALT, INC.	\$40,323.36	O
22084	04/21/2020	04/19/2020	AW	RED ROVER	\$176.28	O
22085	04/21/2020	04/19/2020	AW	RENTWEAR, INC.	\$142.85	O
22086	04/21/2020	04/19/2020	AW	SANTMYER OIL CO., INC.	\$524.26	O
22087	04/21/2020	04/19/2020	AW	STONY POINT HARDWARE, LLC	\$120.00	O
22088	04/21/2020	04/19/2020	AW	DALTON POSTMASTER	\$56.00	O
22089	04/21/2020	04/19/2020	AW	VILLAGE MOTORS	\$54.89	O
22090	04/19/2020	04/19/2020	AW	WAYNE COUNTY COMMISSIONERS	\$2,803.19	O
22091	04/21/2020	04/19/2020	AW	KIDRON VOLUNTEER FIRE DEPARTMENT	\$65,500.00	O
22092	04/21/2020	04/19/2020	AW	EAST WAYNE FIRE DISTRICT	\$98,289.44	O
22093	04/21/2020	04/19/2020	AW	AMOS' HAULING	\$745.00	O
22094	04/21/2020	04/19/2020	AW	ATTORNEY ALFRED E. SCHRADER, LLC	\$12,000.00	O
Total Payments:					\$256,280.19	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$256,280.19	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher,

Payment Listing

UAN v2020.2

April 2020

CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

3

SUGAR CREEK TOWNSHIP, WAYNE COUNTY

4/19/2020 8:13:01 PM

Fund Status

UAN v2020.2

As Of 4/30/2020

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	2.375%	\$12,664.84	\$0.00	\$12,664.84
2011	Motor Vehicle License Tax	1.412%	\$7,528.66	\$0.00	\$7,528.66
2021	Gasoline Tax	13.226%	\$70,540.86	\$0.00	\$70,540.86
2031	Road and Bridge	40.110%	\$213,927.33	\$0.00	\$213,927.33
2231	Permissive Motor Vehicle License Tax	0.873%	\$4,655.01	\$0.00	\$4,655.01
2281	Fire and Rescue, Ambulance and EMS Se	17.674%	\$94,265.22	\$0.00	\$94,265.22
2401	Street Lighting	1.868%	\$9,963.73	\$0.00	\$9,963.73
4901	Miscellaneous Capital Projects	22.462%	\$119,800.00	\$0.00	\$119,800.00
All Funds Total			\$533,345.65	\$0.00	\$533,345.65
Pooled Investments					\$0.00
Secondary Checking Accounts					\$25,500.01
Available Primary Checking Balance					\$507,845.64

Last reconciled to bank: 03/31/2020 – Total other adjusting factors: \$0.05

SUGAR CREEK TOWNSHIP, WAYNE COUNTY
Appropriation Supplemental
March 2020

4/9/2020 3:34:12 PM
UAN v2020.1

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
03/18/2020	04/09/2020	1000-110-311-0000	-\$1,200.00	2020-04-21-01	Permanent	Reallocate appropriations within a fund to allow for Election	No
03/18/2020	04/09/2020	1000-110-315-0000	\$1,200.00	2020-04-21-01	Permanent	Reallocate appropriations within a fund to allow for Election	No

YEAR: 2020	
MONTH: March	
ACTION PERFORMED	
MAINTNANCE:	
Performed on Machinery	
Performed on Buildings	We changed shop lights to LED and installed security fence
AGGREGATE STOCK PILED	
#67	137 tons
#8	
SAND	
SALT	450 tons
OTHER	160 tons 411
SEE ROAD INSPECTION	
SNOW REMOVAL	
Number of days removing snow	
Number of days checking	2
OTHER	
Checked for flooding, removed trees and branches off roads, unplugged several culverts	

Shetler Excavating, Inc.
2555 SW Lebanon Rd
Dalton, OH 44618

Estimate

Date	Estimate #
4/13/2020	422

Name & Address
SUGAR CREEK TOWNSHIP 245 S WENGER RD DALTON OH 44618

Project

Qty	U.O.M	Description	Cost	Total
		EXCAVATE PIPE IN ROADWAY AND PREP DITCH FOR NEW PIPE		
		160 VOLVO EXCAVATOR LABOR with OPERATOR		2,300.00
	HR	160 VOLVO EXCAVATOR LABOR with OPERATOR	125.00	125.00 /hr
		TRI AXLE DUMP TRUCK LABOR	95.00	95.00 /hr
		THE ABOVE IS A QUOTE: ACTUAL PIPE EXCAVATION AND ALL OTHER WORK TO BE DONE ON A TIME & MATERIALS BASIS		

			Total	\$2,520.00
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Phone #	Fax #	E-mail
	330 828 2789	shetlerexcavating@gmail.com

Road	Date	Road Surface	Ditch condition	Sign condition	Culvert condition	Tree branches	All OK	Repairs needed	Repair complete
Kohler Road (North of US 30)	3/30/2020						X		
Bair Road	3/12/2020		03/12/2020				X	Cleaned the ditch as needed.	
Pre Vannes Drive	3/30/2020						X		
Kurzen Road (North of US 30)	3/30/2020						X		
Kurzen Road (South of US 30)	3/30/2020						X		
Old Lincoln Way (Kidron Rd and Kohler Rd)	3/30/2020						X		
Kohler Road (US30 to Hackett)	3/30/2020						X		
Kohler Road (Hackett to the end of the township)	3/30/2020						X		
Berg Road	3/30/2020						X		
Arnold Road (Wenger to Kidron)	3/30/2020						X		
Arnold Road (Kidron to the end of the township)	3/30/2020						X		
Wenger Road (North of US 30)	3/30/2020						X		
Rudy Road (Wenger to 94)	3/30/2020						X		
Rudy Road (94 to Foxlake)	3/30/2020						X		
Zuercher Road (Wenger to Withrich)	3/30/2020						X		
West Lebanon Road (105)	3/30/2020						X		
Krug Road	3/30/2020						X		
Blosser Road	3/30/2020						X		
Davis Road	3/30/2020						X		
Wecht Road	3/30/2020						X		
Eckard Road	3/30/2020						X		
Withrich Road (94 to West Lebanon)	3/30/2020						X		
Withrich Road (West Lebanon to Deerfield)	3/30/2020						X		
Goudy Road (Deerfield to West Lebanon)	3/30/2020						X		
Goudy Road (West Lebanon to 94)	3/30/2020						X		
Moser Road	3/30/2020						X		
Amstutz Road	3/30/2020						X		
Goudy Road (Moser to Wenger)	3/30/2020						X		
Goudy Road (Wenger to Zuercher)	3/30/2020						X		
Goudy Road (Zuercher to Kidron)	3/30/2020				X		X	Installed a drive pipe.	
Goudy Road (Kidron to Kohler)	3/30/2020						X		
Hackett Road	3/30/2020						X		

Fahni Road	3/30/2020				X		X	Installed a driveway pipe.	
Lustic Road	3/5/2020	03/09/2020		03/05/2020		X		Replaced a culvert and cleaned the ditches as needed. Also repaired the hole along the road side from March.	
Baumgartner Rd	3/18/2020	03/18/2020		03/24/2020		X		We cleaned ditches as needed on 3/18 and 3/24. We added a yard enclosure on 3/24.	
Emerson Road	3/30/2020			3/26/2020, 3/30/2020	Apple Creek Tree Service	X		We cleaned ditches as needed on 3/26 and 3/30. Installed a drive pipe as well.	
Sommers Road	3/30/2020					X			
Nussbaum Road	3/30/2020					X			
Zuercher Road (Hackett to the county line)	3/18/2020			03/18/2020	Apple Creek Tree Service	X		We cleaned ditches as needed. Installed a drive pipe as well.	
Alpine Road	3/30/2020					X			
Steinwood Drive	3/30/2020					X			
Bluebird Lane	3/30/2020					X			
Dreamwood Drive	3/30/2020					X			
LAKE HARMONY ALLOTMENT	3/30/2020					X			
Hillside Drive	3/30/2020					X			
Lakefield Drive	3/30/2020					X			
N. Highview Drive	3/30/2020					X			
Lake Drive	3/30/2020					X			
Myers Drive	3/30/2020					X			



Ohio Department of Transportation

Office of Technical Services

2019 Township Highway System Mileage Certification

**Note: This form must be submitted to ODOT no later than April 1, 2020.
or county mileage will be certified by default based on the best information available.**

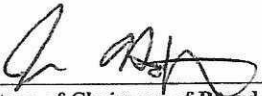
The total certified mileage at the end of Calendar Year 2018 for SUGAR CREEK Township
in WAYNE County was 46.953 miles

as certified by the Board of Township Trustees or reported by the Director of Transportation.
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY 2019 and determine the net increase or decrease in mileage.
Add the net change to the 2018 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2019,

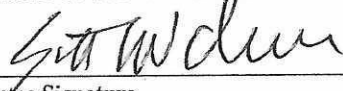
the township was responsible for maintaining 46.746 miles of public roads.



Signature of Chairman of Board of Township Trustees

4-21-2020

Date



Trustee Signature

4/21/20

Date



Trustee Signature

4-21-2020

Date

County Engineer Signature

Date

Comments:

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation
Office of Technical Services
Mail Stop #3210
1980 West Broad St. 2nd Floor
Columbus, Ohio 43223

Attn: Aaron Shvach (614) 466-5135 or aaron.shvach@dot.ohio.gov

Fire Box:

East Wayne St 1 # 3-1

NO Auto 2nd Alarm

Alarm	Department	Engine	Tanker	Aerial	Squad	Special	Manpower
1	EAST WAYNE	X X	X		X		
	KIDRON	X X-(W)	XX		X		
	ORRVILLE					X – RIT	
	APPLE CREEK	X	X				
	NORTH LAWRENCE		X				
2	MT. EATON		X				
	APPLE CREEK		X				
	WOOSTER TWP.	X	X				
	ORRVILLE		X				
3	BREWSTER	X	X				
	LAWRENCE TWP		X				
	MASSILLON		X				
	CENTRAL		X				
4	CHIPPEWA TWP.		X				
	FREDERICKSBURG	X	X				
	WILMOT		X				
	ERIE VALLEY		X				

Alternative RIT:

CENTRAL

Additional Squads:

1. Kidron	2. Orrville	3. Apple Creek
4. North Lawrence	5. Mt Eaton	6. Wooster Twp
7. Central	8. Brewster	9. Lawrence Twp
10. Chippewa Twp		

Water Points:

Within all Village Limits
Lake Harmony

Local Ponds

Type:

Pressure
Dry Hydrant South Shore

Float-a-doc

Fire Box:

East Wayne St 1 # 3-2

NO Auto 2nd Alarm

Alarm	Department	Engine	Tanker	Aerial	Squad	Special	Manpower
1	EAST WAYNE	X X	XX		X		
	NORTH LAWRENCE	X	X				
	ORRVILLE					X – RIT	
	KIDRON	X X-(W)	X X		X		
2	MT. EATON	X	X				
	ORRVILLE		X				
	MASSILLON		X				
	BREWSTER	X	X				
3	APPLE CREEK	X	X				
	CHIPPEWA		X				
	CENTRAL		X				
	WOOSTER TWP.		X				
4	LAWRENCE TWP		X				
	WILMOT		X				
	JACKSON	X					
	ERIE VALLEY		X				

Alternative RIT: CENTRAL

Additional Squads:

1. North Lawrence	2. Kidron	3. Brewster
4. Orrville	5. Mt Eaton	6. Massillon
7. Apple Creek	8. Chippewa Twp	9. Lawrence Twp
10. Central		

Water Points:

All Village Limits
18390 Krug Rd.

Type:

Pressure
Dry Hydrant

Fire Box:

East Wayne St 1 #3-3

NO Auto 2nd Alarm

Alarm	Department	Engine	Tanker	Aerial	Squad	Special	Manpower
1	EAST WAYNE	X X	XX		X		
	APPLE CREEK	X	X				
	ORRVILLE					X – RIT	
	KIDRON	X X-(W)	XX		X		
2	MT. EATON	X	X				
	NORTH LAWRENCE	X	X		X		
	ORRVILLE		X				
	WOOSTER TWP.		X				
3	BREWSTER	X	X				
	FREDERICKSBURG		X				
	MASSILLON		X				
	CENTRAL		X				
4	CHIPPEWA TWP.		X				
	LAWRENCE TWP		X				
	WILMOT		X				
	WOOSTER CITY	X					

Alternative RIT: WOOSTER TWP

Additional Squads:

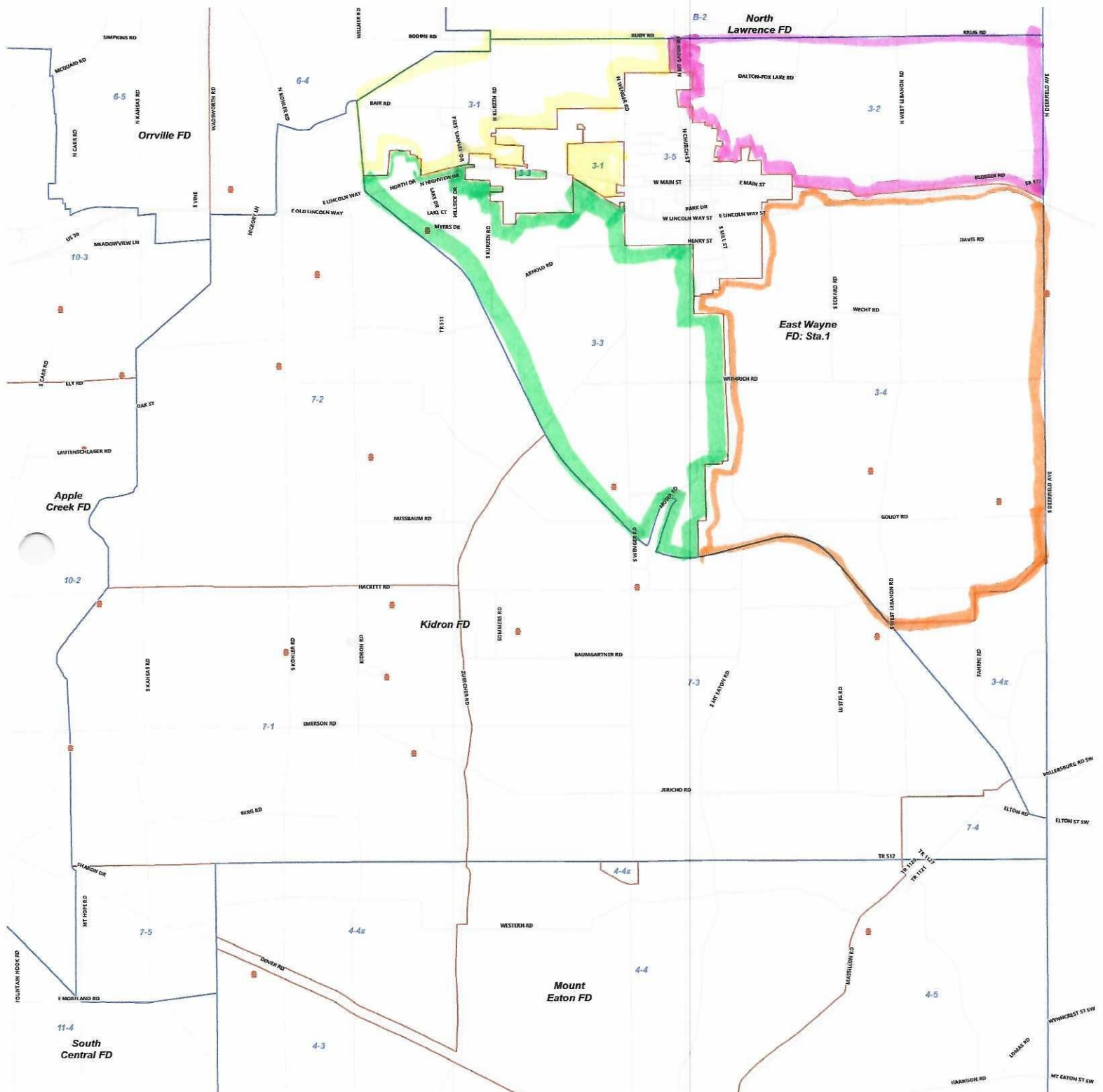
1. Kidron	2. Orrville	3. Apple Creek
4. North Lawrence	5. Mt Eaton	6. Wooster Twp
7. Brewster	8. Central	9. Fredericksburg
10. Chippewa		

Water Points:

Lake Harmony South Shore
2757 Wenger Rd.
All Village Limits

Type:

Dry Hydrant
Dry Hydrant
Pressure



2020 Regular Meeting Minutes
East Wayne Fire District
February 19, 2020

Blake plans to get Vision Committee up and running soon to be used moving forward as a platform for community involvement.

Trustees discussed current SC Twp settlement offer. Three documents our attorney prepared have been submitted to SC Twp but no official response from them to date. Blake has listened to SC Twps taped meeting & suggests they do not like an amended 5 yr contract. EWFD willing to accept 50% (vs 54% that was advertised when SC ran their levy) but Scott Widmer seemed to have an issue with this as he is trying to give KVFD a larger % than EWFD. In addition, SC wants short term on a new contract vs a longer term that EWFD prefers. Blake discussed his spreadsheet that simplifies the issues & can be used as a tool going forward. To simplify things, Trustees feel discussion about paying KVFD should be separate from current SC Twp negotiations. Don moves, Blake seconds motion to have our attorney work with KVFDs attorney to negotiate an agreement to be able to pay KVFD \$35,000 for 2015. Roll call vote: Blake-Yes; Rick-Yes; Jim-Yes; Deb-Yes; Don-Yes. Motion passes 5-0.

IV. FISCAL

Correspondence/Press:

- Gazette article 1/29/20 "EWFD, trustees take steps to settle"
- Gazette article 2/12/20 "EWFD Feb Call Summary"
- Daily Record article 2/12/20 - AC fire we provided MA
- Gazette article 2/19/20 "EWFD looks ahead to 2020"

Bank Reconciliation & Payments:

Don moves, Blake seconds to approve 1/31/20 bank reconciliation & payment of bills & payroll from 1/18/20 - 02/19/20. Motion passes.

Reports reviewed:

Fund Status, Receipt Listing, & Appropriation Status

V. NEXT MEETING/ATTENDANCE/ADJOURNMENT

Next meeting scheduled for March. 18, 2020 at 7 PM.

At 9:15 PM, Deb moves & Don seconds motion to adjourn. Motion passes.



Blake Nussbaum II, Chairperson



Barbara Stoll, Fiscal Officer

**AGREEMENT FOR FIRE PROTECTION SERVICES BETWEEN
EAST WAYNE JOINT FIRE DISTRICT AND
THE KIDRON VOLUNTEER FIRE DEPARTMENT, INC.**

WHEREAS, the East Wayne Joint Fire District ("District") is a separate legal entity created pursuant to Section 501.371 of the Ohio Revised Code;

WHEREAS, The Kidron Volunteer Fire Department, Inc. ("Corporation") is an Ohio not-for-profit corporation that has the ability to provide fire and EMS and ambulance service to governmental entities pursuant to Section 9.60 of the Ohio Revised Code;

WHEREAS, the District recognizes the value of having a firefighting agency willing and able to provide services to it in times of need when a District ambulance or other vehicle or manpower is not available;

WHEREAS, the District, in order to comply with Ohio law, must have a contract in place to make payment for services provided by a non-profit corporation;

WHEREAS, Wayne County public and private fire departments and private corporations do not have written mutual aid agreements in place between each other, but rely on the provisions of Ohio's intrastate mutual aid compact, R.C. 5502.41 to provide assistance to each other;

WHEREAS, nothing within R.C. 5502.41 prohibits political subdivisions from entering into written contractual agreements with each other for the provision of providing assistance or aid to another political subdivision that is impacted by an incident, disaster, exercise, training activity, planned event, or emergency of any kind which requires additional resources.

WHEREAS, the District is willing and able to provide a contract for services received for calendar year 2020;

WHEREAS, the Corporation is willing and able to provide the requested services, on the terms set forth below and agreed upon between the parties;

NOW, THEREFORE, in consideration of the promises and the mutual covenants and agreements hereinafter set forth, the Corporation agrees to furnish mutual aid fire protection emergency medical services to the District, and the District agrees to pay for the same, all on the following terms and conditions:

I. TERM OF AGREEMENT

The term of this agreement shall be for calendar dates of January through April of 2020 only.

II. AUTHORITY AND SERVICE TO BE PROVIDED

This contract is made pursuant to Revised Code Section 9.60. The Corporation shall provide mutual aid fire protection, emergency medical services and hazmat response (operational level)

to the District, as needed, on an automatic or per call basis, as agreed upon between the parties and their respective fire chiefs. This agreement does not supersede any current mutual aid agreements.

The parties acknowledge that the Corporation does not and cannot guaranty, however, a specific response time or manpower level for its personnel in agreeing to provide these mutual aid services to the District.

III. SERVICE AREA

This contract is for the provision of mutual aid or secondary services for the geographical area of the District which includes the Villages of Dalton and Marshallville.

IV. COST OF PROTECTION

The District shall pay to the Corporation the sum of \$35,000.00 for January through April of 2020. Payment of this fee shall be paid in April of 2020.

V. SETTLEMENT AND RELEASE AGREEMENT

The parties acknowledge that there has been a dispute between the parties regarding money owed for services provided in 2015. The parties acknowledge that there was no written contract in that year and that the District was unable, by Ohio law, to make payment for fire protection services as provided without a contract.

The parties further acknowledge that the payment for additional fire protection services in 2020 is made in accordance with law, on the terms that they mutually agree upon, and shall also serve as a resolution to any past claims for money owed.

For the consideration set forth herein, the District and the Corporation agree to release and discharge each other from any and all claims arising out of any acts or omissions by the other party up through and including the date of this executed agreement, whether known or unknown, as the parties wish to continue moving forward to provide the best services to the residents of the respective communities and to provide assistance to the other party when needed and called upon.

VI. MODIFICATION

This Agreement may be modified or amended during the term hereof by mutual agreement of the parties. Any modification or amendment must be in writing and approved and signed by both parties.

VI. BINDING EFFECT

The Parties each bind themselves and their successors and permitted assigns to the other Parties of this Agreement and the successors and permitted assigns of such other Parties, in respect to all

covenants of this Agreement. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party hereto.

VII. GOVERNING LAW

All questions concerning the validity or meaning of this Agreement or relating to the rights and obligations of the Parties with respect to performance under this Agreement shall be construed and resolved under the laws of the State of Ohio.

EAST WAYNE JOINT FIRE
DISTRICT DEPARTMENT, INC.

Blake Mussbaum II

By: Blake Mussbaum II
Date: 04/07/2020

Board Chair

THE KIDRON VOLUNTEER FIRE

Gary F. 16

By: Gary F. 16
Date: 04/10/2020

Board Chair

Barbara Small, Fiscal Officer
4-10-2020

Mailed to KVFP on
4-15-20;
-Signed copy of agreement
-CK for 35K
(#2938)

EAST WAYNE FIRE DISTRICT

Kidron Volunteer Fire Department Inc

Amount	Warrant #
\$35,000.00	2938

04/15/2020

2938

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00	2015 Year	Payment political subdivision Invoice #: 2020 Contract (2015 YR)	\$35,000.00	\$35,000.00

Account Code	Type	Amount
1000-220-370-0000	PO 1-2020	\$35,000.00

*Mailed to
Kipp along
w/ signed
agreement on
4-15-20
bs/fs*

LS4886PK1

HANLEY PRINT & PROMOTIONS 614-885-0655

PRINTED IN U.S.A.

Jan-Oct 2018 calls made in SCT-EWFD:

- 86 total calls - 5 non-emergency = 81 9-1-1 calls
- 27 out of 81 required tones rebroadcast once before response = 33% of calls
- 1 call turned over to KVFD & 7 calls turned over to NLVFD, so 73 calls handled by EWFD; all 73 completed by Station 1 responders
- Turn-out time (from broadcast to trucks en-route) less than 12:35 elapsed 90% of the time
- On-scene time (from broadcast to trucks on-scene) less than 20:24 elapsed 90% of the time

2019 in SCT-EWFD:

- 124 total calls - 5 non-emergency = 119 9-1-1 calls
- 13 out of 119 required tones rebroadcast once before response = 10% of calls
- 8 calls turned over to Station 2, 8 calls turned over to KVFD, & 2 calls turned over to NLVFD, so 101 calls handled by Station 1
- Turn-out time less than 10:54 elapsed 90% of the time
- On-scene time less than 15:59 elapsed 90% of the time

This data demonstrates tremendous progress compared to the prior year. One area for continued improvement is noted: Fractile response time into SCT-EWFD from Station 2 is less than 22:12 elapsed 90% of the time whereas fractile response time into SCT-EWFD from KVFD is less than 14:53 elapsed 90% of the time. Response should be coming from the closest station and Station 2 is further away than KVFD, NLVFD, and even OFD--Trustees should consider mandating the MABAS reflects this.

2019 in SCT-OFD

- 8 total calls in SCT-OFD; no non-emergency calls
- Turn-out time < 7:13 elapsed 90% of the time
- On-scene time < 13:09 elapsed 90% of the time

2019 in SCT-KVFD

- 133 total calls in SCT-KVFD - 3 non-emergency calls = 130 9-1-1 calls
- 2 rebroadcast tones = 2% of calls
- Turn-out time < 8:58 90% of the time
- On-scene time < 13:29 90% of the time

①

***Dalrho LLC
12002 Arnold Road
Orrville, Ohio 44667***

May 4, 2020

Sugar Creek Township
Board of Trustees
245 South Wenger Road
Dalton, Ohio 44618

Re: Proposed Annexation

Dear Board of Trustees:

The purpose of this letter is to outline the annexation of Wayne County Permanent Parcel Numbers 47-02130.000 and 47-02130.002 (the "***Property***") from Sugar Creek Township to the Village of Dalton. The purpose of the annexation is to extend sewer service from the Village of Dalton to the Property.

The type of annexation that is requested is Expedited Type 1, pursuant to Ohio Revised Code Sections 709.02, 709.021, 709.022, and 709.192 (also known as Annexation by Agreement). Dalrho LLC is requesting that Sugar Creek Township and the Village of Dalton enter into an Annexation Agreement approving the annexation of the Property into the Village of Dalton. Following the annexation, sewer lines will be extended from the property currently owned by SBF Holdings, LLC (Permanent Parcel Numbers 50-01056.000 and 50-01094.000) south along Kurzen Road and then west along the northern boundary line of the Property. Our understanding is that the Village and the Township will need to discuss and agree upon the provision of government services and the division of tax revenues. It is also our understanding that the Wayne County Prosecutor's Office will take primary responsibility for drafting the Annexation Agreement, subject to review and approval by legal counsel for Dalrho LLC.

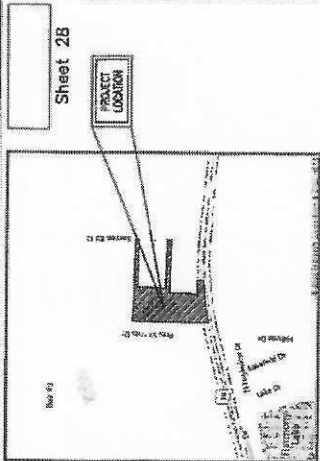
We look forward to working with you on this matter.

Sincerely



Dallas Steiner

**TOTAL ANNEXATION
15.067 AC.**



ANNEXATION PLAT TO THE VILLAGE OF DALTON

S.E. QTR. SEC. 5
T-18N, R-11W
SUGAR CREEK TOWNSHIP
WAYNE COUNTY, OHIO

REFERENCE SURVEY:
100-244
100-250
BOOKS OF RECORDS
EAST LINE PLAT 1
FROM SURVEY 100-47

0' 50' 100'
SCALE: 1" = 100'

Approved
this ___ day of _____, 20__
Village of Dalton

Approved by Wayne County Commissioners:
this ___ day of _____, 20__

SECRETARY
Approved for Recordings
this ___ day of _____, 20__

TRANSMITTAL
this ___ day of _____, 20__

WYOMING COUNTY MAP OFFICE
SHERIFF PEPPER
(Sign)
Wayne County Auditor's Office
(Print)

Filed for record in Wayne Co., Ohio

JANE CANNON, RECORDER

DATE _____ AT _____

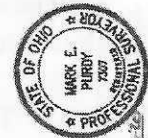
INSTRUMENT # _____

PLAT VOL. _____ PAGE _____

FEES \$ _____

**SEAFER, JOHNSTON, LICHTENWALTER
& ASSOCIATES, INC.**
Consulting Engineers & Surveyors
2477 Franklin Road, Suite 200
Wayne, Ohio 44089
TEL (330) 314-4377 FAX (330) 314-4375 EMAIL john@seafers.com

DWG NO. **SW-004-BSE** JOB NO. **SW-0844** SHEET **1** OF **1**



Distances shown hereon are expressed in feet and decimal parts thereof. Bearings are used to express angles only, from line or monument, were found or set as indicated hereon. All of which I believe to be correct to the best of my knowledge.

By Mark E. Perry, P.S. #7307 Date 8-22-20

