

Sugar Creek Township, Wayne County Ohio


RECORD OF PROCEEDINGS

The minutes of the regular meeting on July 14, 2020.

PRESENT WERE JON HOFSTETTER, TOM GREGORY, SCOTT WIDMER; AND FISCAL OFFICER ANITA FISHER.

- Jon Hofstetter called the meeting to order at 7:00 p.m.
  - A motion to approve the June 9, 2020 regular meeting minutes was made by Jon Hofstetter and seconded by Scott Widmer. Motion carried.
  - A motion to approve the July 8, 2020 special meeting minutes was made by Jon Hofstetter and seconded by Tom Gregory. Motion carried.
  - The Fiscal Officer presented the June 2020 Financial Reports. Jon Hofstetter made a motion to approve the financial reports for June 2020 as presented. Scott Widmer seconded. Motion carried.
  - The Fiscal Officer presented the Preliminary Budget for 2021. Several items were reviewed and discussed. Jon Hofstetter moved to approve the Township Budget for 2021. Scott Widmer seconded. Motion carried.
  - The Fiscal Officer presented the bank reconciliation from June 2020 for review. Jon Hofstetter made a motion to approve the June 2020 bank statement and reconciliation and Scott Widmer seconded. Motion carried.
  - Payroll vouchers for road employees Kevin Hofstetter and Scott Feltis were signed by the trustees.
  - The Fiscal Officer presented the payment listing for bills to be paid including #104-2020 through #116-2020 and #22133 through #22148 for a total of \$16,530.39. Jon Hofstetter moved to approve the bills to be paid for July 2020 and Scott Widmer seconded. Motion carried. See attached (A).
  - The Fiscal Officer presented an updated Fund Balance for July 2020. See attached (B).
  - Jon Hofstetter presented the road supervisor reports for June 2020. Tom Gregory seconded. Motion carried. See attached (C).
  - Jon Hofstetter presented an update on the jobs currently being worked on by the road supervisor.
  - Jon Hofstetter reviewed the East Wayne Fire District (EWFD) run reports for June 2020. Jon Hofstetter made the motion to add the report to the meeting minutes and Tom Gregory seconded. Motion carried. See attached (D).
  - Jon Hofstetter provided an update on the Fire Prevention Officer (FPO). Jon Hofstetter moved to approve Resolution 2020-07-14-01 accepting the resignation letter from Chief Jim Zimmerman from Sugar Creek Township's FPO position and rescinding Resolution 2020-06-09-01 which appointed him as FPO. Scott Widmer seconded. See attached (E).  
A roll call vote was taken:  
Jon Hofstetter – Yes  
Scott Widmer – Yes  
Tom Gregory – Yes                      Motion carried.
- Tom Gregory has been in contact with Kidron Volunteer Fire Department (KVFD). Their board is meeting tonight as well and they will be discussing how to proceed. We will table the FPO position for now.
- Jon Hofstetter gave an update on the Eckard Rd. Proclamation. Plans were to do this at the Dalton Holiday Festival, however that has been cancelled. Work will continue on this to determine a new venue.
  - Jon Hofstetter presented information from the Wayne County Prosecutor regarding the creation of the two fire districts and corresponding levy millage amounts. The 1.5 mill levy in the Southern Fire District will generate approximately \$106,000 and a 2.9 mill levy in the Northern Fire District area will generate approximately \$251,000. A tentative special meeting is planned for Monday July 20, 2020 at 7:00 p.m. to officially make this happen. This will give all parties time to review the information.

- Jon Hofstetter presented an update on the handbook and on his meeting with OTARMA's IT department regarding several recommendations.
- No current update on the annexation issue or the website changes.
- Tom Gregory gave an update on the electrical aggregation issue. Township residents are receiving letters from AEP saying that the Township has selected Dynegy as the electricity supplier, however we are still in negotiations. Residents must opt out if they do not want to switch, and some residents are already receiving a better lower rate. Jay Sell will be attending our August meeting to further discuss the Electric Aggregation Program.
- Scott Widmer provided information regarding the fact that the tornado siren in Kidron no longer works due to the old Cheese House building being torn down and no longer having three phase wiring available. This is a safety issue for our residents. It is possible that there are grants available for the installation of a new siren or that the park board would possibly like to be a part of this project. Tom Gregory made a motion to make Scott Widmer the point of contact with the County Emergency Management Agency. Jon Hofstetter seconded. Motion carried.
- Jon Hofstetter provided information for a Cemetery Grant thru OTA. This would be used for maintaining our cemetery. The application is completely online. There is a one-to-one match for anything over \$1,000. Jon Hofstetter will continue work on this grant.
- Jon Hofstetter reviewed the fire inspection report for the garage. There were no violations.
- Road Supervisor Kevin would like the township to consider putting a mailbox at the township garage. Suggestions were to only check the mailbox once a week, or have a trustee have a key and help check the mail.
- Jon Hofstetter reviewed the septic system inspection. There were no violations.
- Our next regular meeting will be August 11, 2020 at the Kidron Community Center at 7:00 p.m..
- Jon Hofstetter made a motion to adjourn at 8:18 p.m. Scott Widmer seconded. Motion carried.



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Jon Hofstetter, President



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Anita Fisher, Fiscal Officer

## Payment Listing

July 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
104-2020	07/03/2020	07/01/2020	EP	SCOTT K FELTIS	\$754.93	O
105-2020	07/03/2020	07/01/2020	EP	KEVIN M HOFSTETTER	\$1,633.54	O
108-2020	07/15/2020	07/10/2020	EW	OHIO DEFERRED COMPENSATION	\$140.00	O
109-2020	07/15/2020	07/10/2020	EW	SCHOOL DISTRICT INCOME TAX	\$77.08	O
110-2020	07/15/2020	07/10/2020	EW	STATE OF OHIO	\$201.64	O
111-2020	07/15/2020	07/10/2020	EW	UNITED STATES TREASURY	\$892.63	O
112-2020	07/31/2020	07/10/2020	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,484.93	O
113-2020	07/28/2020	07/10/2020	CH	COLUMBIA GAS	\$35.64	O
114-2020	07/15/2020	07/10/2020	CH	AMERICAN ELECTRIC POWER	\$373.45	O
115-2020	07/20/2020	07/10/2020	CH	OHIO EDISON	\$126.44	O
116-2020	07/17/2020	07/10/2020	CH	OHIO EDISON	\$476.61	O
22133	07/14/2020	07/08/2020	PR	ANITA J. FISHER	\$1,254.04	O
22134	07/14/2020	07/08/2020	PR	THOMAS M GREGORY	\$640.22	O
22135	07/14/2020	07/08/2020	PR	JONATHAN HOFSTETTER	\$852.87	O
22136	07/14/2020	07/08/2020	PR	SCOTT E WIDMER	\$604.96	O
22137	07/14/2020	07/12/2020	AW	AKRON TRACTOR & EQUIPMENT INC	\$803.00	O
22138	07/14/2020	07/12/2020	AW	ARMSTRONG	\$49.95	O
22139	07/14/2020	07/12/2020	AW	DON SMITH AUTO PARTS, INC.	\$48.97	O
22140	07/14/2020	07/12/2020	AW	GERBER LUMBER AND HARDWARE	\$6.92	O
22141	07/14/2020	07/12/2020	AW	HORST WELDING & FABRICATING LLC	\$400.00	O
22142	07/14/2020	07/12/2020	AW	REED RECORDS MANAGEMENT	\$96.00	O
22143	07/14/2020	07/12/2020	AW	RENTWEAR, INC.	\$142.85	O
22144	07/14/2020	07/12/2020	AW	WAYNE COUNTY COMMISSIONERS	\$2,803.19	O
22145	07/14/2020	07/12/2020	AW	Ziegler Tire & Supply Co.	\$200.00	O
22146	07/14/2020	07/13/2020	AW	LIL JOHN TRANSPORT, LLC	\$342.30	O
22147	07/14/2020	07/13/2020	AW	RED ROVER	\$84.89	O
22148	07/14/2020	07/13/2020	AW	SANTMYER OIL CO., INC.	\$1,003.34	O
Total Payments:					\$16,530.39	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$16,530.39	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**Fund Status**

As Of 7/31/2020

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	3.301%	\$17,434.41	\$0.00	\$17,434.41
2011	Motor Vehicle License Tax	2.008%	\$10,606.38	\$0.00	\$10,606.38
2021	Gasoline Tax	14.196%	\$74,979.38	\$0.00	\$74,979.38
2031	Road and Bridge	36.785%	\$194,287.73	\$0.00	\$194,287.73
2231	Permissive Motor Vehicle License Tax	1.473%	\$7,780.16	\$0.00	\$7,780.16
2281	Fire and Rescue, Ambulance and EMS Se	18.158%	\$95,906.84	\$0.00	\$95,906.84
2401	Street Lighting	1.397%	\$7,377.03	\$0.00	\$7,377.03
4901	Miscellaneous Capital Projects	22.682%	\$119,800.00	\$0.00	\$119,800.00
All Funds Total			\$528,171.93	\$0.00	\$528,171.93
Pooled Investments					\$0.00
Secondary Checking Accounts					\$27,071.62
Available Primary Checking Balance					\$501,100.31

Last reconciled to bank: 06/30/2020 – Total other adjusting factors: \$0.14

YEAR: 2020

MONTH: June

ACTION PERFORMED

MAINTNANCE:

Performed on Machinery

Performed on Buildings

AGGREGATE STOCK PILED

#67

#8

SAND

SALT

OTHER 194 tons #8 slag

SEE ROAD INSPECTION

SNOW REMOVAL

Number of days removing snow

Number of days checking

OTHER

Finished mowing the roads

Chip and sealed all quoted roads. This means 15.7 miles of the townships 46 miles were resurfaced.

Road	Date	Road Surface	Ditch condition	Sign condition	Culvert condition	Tree branches	All OK	Repairs needed	Repair complete
Kohler Road (North of US 30)	6-22-20						X		
Bair Road	6-22-20						X		
Pre Vannes Drive	6-22-20						X		
Kurzen Road (North of US 30)	6-22-20						X		
Kurzen Road (South of US 30)	6-22-20						X		
Old Lincoln Way (Kidron Rd and Kohler Rd)	6-22-20						X		
Kohler Road (US30 to Hackett)	6-22-20						X		
Kohler Road (Hackett to the end of the township)	6-22-20	NEW					X	#67 Hanson and MC oil. Emerson road south to the township line.	
Berg Road	6-22-20	NEW					X	#67 Hanson and MC oil	
Arnold Road (Wenger to Kidron)	6-22-20						X		
Arnold Road (Kidron to the end of the township)	6-22-20						X		
Wenger Road (North of US 30)	6-22-20						X		
Rudy Road (Wenger to 94)	6-22-20						X		
Rudy Road (94 to Foxlake)	6-22-20						X		
Zuercher Road (Wenger to Withrich)	6-22-20						X		
West Lebanon Road (105)	6-22-20						X		
Krug Road	6-22-20						X		
Blosser Road	6-22-20						X		
Davis Road	6-22-20						X		
Wecht Road	6-22-20						X		
Eckard Road	6-22-20						X		
Withrich Road (94 to West Lebanon)	6-22-20						X		
Withrich Road (West Lebanon to Deerfield)	6-22-20						X		
Goudy Road (Deerfield to West Lebanon)	6-22-20						X		
Goudy Road (West Lebanon to 94)	6-22-20						X		
Moser Road	6-22-20						X		
Amstuz Road	6-22-20						X		
Goudy Road (Moser to Wenger)	6-22-20						X		
Goudy Road (Wenger to Zuercher)	6-22-20	NEW					X	#67 Hanson and MC oil	
Goudy Road (Zuercher to Kidron)	6-22-20	NEW					X	#67 Hanson and MC oil	
Goudy Road (Kidron to Kohler)	6-22-20	NEW					X	#67 Hanson and MC oil	
Hackett Road	6-22-20						X		



Farhni Road	6-22-20						X	
Lustic Road	6-22-20	NEW					X	#67 Hanson and MC oil
Baumgartner Rd	6-22-20	NEW					X	#67 Hanson and MC oil
Emerson Road	6-22-20	NEW					X	#8 and MC oil Jericho to Zuercher. #67 Hanson and MC oil Zuercher to S. Wenger
Sommers Road	6-22-20	NEW					X	#67 Hanson and MC oil
Nussbaum Road	6-22-20	NEW					X	#67 Hanson and MC oil
Zuercher Road (Hackett to the county line)	6-22-20	NEW					X	#67 Hanson and MC oil
Alpine Road	6-22-20	NEW					X	#8 and MC oil
Steinwood Drive	6-22-20						X	
Bluebird Lane	6-22-20						X	
Dreamwood Drive	6-22-20						X	
<b>LAKE HARMONY ALLOTMENT</b>								
Hillside Drive	6-22-20	NEW					X	Slag and MC oil
Lakefield Drive	6-22-20	NEW					X	Slag and MC oil
N. Highview Drive	6-22-20	NEW					X	Slag and MC oil
Lake Drive	6-22-20	NEW					X	Slag and MC oil
Myers Drive	6-22-20	NEW					X	Slag and MC oil

EWFD REPORT FOR SC TWP TRUSTEES

MONTH: June

DATE	BROADCAST	TYPE CALL / GENERAL AREA	JURISDICTION
6/29/2020	20:03	EMS-100 Block NW Lebanon Rd	Sugar Creek
6/28/2020	16:06	EMS-100 Block N Mill St	Dalton
6/28/2020	11:59	MISC-70th Block LincolnView	Dalton
6/28/2020	6:24	EMS-2000 Block SW Lebanon Rd	Sugar Creek
6/26/2020	19:30	EMS-30th Block Stewart St -MA from NLVFD	Dalton
6/25/2020	16:15	FIRE & EMS-Mill & Henry -MVA	Dalton
6/23/2020	20:27	EMS-100 Block S Main St	Dalton
6/23/2020	12:49	EMS-400 Block W Schultz	Dalton
6/22/2020	19:12	FIRE & EMS-Mill & W Schultz -MVA	Dalton
6/22/2020	5:17	EMS-300 Block High St	Dalton
6/21/2020	21:23	EMS-Shady Lawn	Dalton
6/21/2020	16:32	EMS-200 Block S Mill	Dalton
6/20/2020	20:08	EMS-200 Block LincolnView	Dalton
6/20/2020	16:06	FIRE & EMS-100 Block NW Lebanon -MVA	Sugar Creek
6/19/2020	9:28	EMS-800 Block SW Lebanon	Sugar Creek
6/17/2020	8:15	MISC-1500 Block Zuercher -Pump test	Sugar Creek
6/17/2020	6:55	MISC-600 Block Henry	Dalton
6/16/2020	23:10	EMS-Shady Lawn	Dalton
6/16/2020	19:59	EMS-Shady Lawn	Dalton
6/15/2020	22:46	EMS-Shady Lawn	Dalton
6/15/2020	11:03	MISC-10th Block E Main	Dalton
6/15/2020	10:55	MISC-10th Block E Main	Dalton
6/14/2020	16:19	EMS-Sippo Trail	Sugar Creek
06/12/20	15:01	EMS-17000 Block E Old Lincolnway	Sugar Creek
6/11/2020	5:09	EMS-90th Block S Eckard	Sugar Creek
6/11/2020	3:44	FIRE-Shady Lawn	Dalton
6/7/2020	22:41	EMS-100 Block Country View	Dalton
6/3/2020	21:53	EMS-First Block Briarcrest	Dalton
6/3/2020	4:05	EMS-500 Block SW Lebanon	Sugar Creek

20 Calls Incorporated Area SC Twp  
9 Calls Unincorporated Area SC Twp  
1 MA from NLVFD

Emailed: 6/8/2020





**Apple Creek/East Union Twp Fire Department**  
3400 S. Apple Creek Rd  
Apple Creek, Ohio 44606  
Phone 330-698-1371 – Fax 330-698-1373  
Email [applecreekfire@yahoo.com](mailto:applecreekfire@yahoo.com)  
Chief Jim Zimmerman – Assistant Chief Dave Compston



July 9, 2020

Sugar Creek Township Board of Trustees,

I apologize for any inconvenience, but it seems as though there has been a miscommunication regarding the Fire Prevention Officer position with Sugar Creek Township. I had initially indicated to Kidron VFD that I would entertain the idea of assisting them with a vacant inspector position that was required by contract with your entity. I'm not sure where the lines got crossed, but I understood that I was considering helping them and it appears they understood that I had committed to doing so. Then it appears things may have been further confused when their board presented it to you as their nomination for Fire Prevention Officer. I'm not exactly sure where all of the confusion came from, but I never intended to commit to this position. I had intended to attend your meeting on July 14<sup>th</sup> to clear this up in person, but unfortunately, I will be out of town and unable to attend, so I wanted to submit to you my intentions in writing.

I understand there was a resolution passed on June 9<sup>th</sup> appointing me as the Fire Prevention Officer for at least part of Sugar Creek Township, if not all. This was a misunderstanding and it was never my intent to take on such a responsibility or role. As I'm still receiving mixed messages as to what exactly the resolution entailed and what several different individuals interpretation are, I decided that the best thing to do was to present this letter to you as my official resignation of any potential Fire Prevention Officer or Fire Safety Inspector position that may have been appointed/assign/nominated to with Sugar Creek Township and/or Kidron Volunteer Fire Department effective immediately. Again, I apologize for any trouble this misunderstanding has caused as well as any confusion on my end that may have complicated things further.

Should you have any questions, please feel free to contact me.

Respectfully,

A handwritten signature in blue ink that reads "Jim Zimmerman". The signature is written in a cursive style with a long horizontal stroke at the end.

Jim Zimmerman, Chief