

Sugar Creek Township, Wayne County Ohio

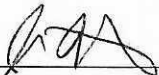
RECORD OF PROCEEDINGS

The minutes of the special meeting on March 19, 2020.

PRESENT WERE JON HOFSTETTER, TOM GREGORY; AND FISCAL OFFICER ANITA FISHER. SCOTT WIDMER (absent).

- Jon Hofstetter called the meeting to order at 8:00 p.m.
- The fiscal officer presented a resolution allowing the township to pay salaries out of the Gasoline Tax Fund. Jon Hofstetter moved to approve Resolution 2020-03-19-01 to reallocate appropriations within a fund to allow for road workers salaries out of the Gasoline Tax Fund. Tom Gregory seconded. See attached (A).
A roll call vote was taken.
Jon Hofstetter – Yes
Tom Gregory – Yes Motion carried.
- Jon Hofstetter presented the road supervisors report for February. See attached (B).
- Jon Hofstetter presented an updated final quote from Sterling Farm that was received. No change in price. See attached (C).
- Jon Hofstetter presented an advertisement for stone and chip and seal to be put in the Daily Record. Bids will be opened on the April meeting on April 21, 2020. Jon Hofstetter made a motion to bid for chip & seal and stone and advertise it two times in the Daily Record. Tom Gregory seconded. Motion carried. See attached (D).
- Jon Hofstetter provided some updates on work that has been done around the garage.
- Jon Hofstetter provided run reports for Kidron Volunteer Fire Department (KVFD) and East Wayne Fire Department (EWFD) from November and December 2019. See attached (E).
- Jon Hofstetter provided information on recognition to be given for a rescue that happened on Eckard Rd. in December 2019. Work will continue on this in the upcoming months.
- Jon Hofstetter provided information on the ODOT Salt purchase program. Jon Hofstetter made a motion to approve Resolution 2020-03-19-02 to participate in the ODOT road salt contracts. Tom Gregory seconded
A roll call vote was taken.
Jon Hofstetter – Yes
Tom Gregory – Yes Motion carried.
- Ohio Township Association Risk Management Authority (OTARMA) has reviewed both KVFD and EWFD contracts and like the language they see in both. The Orrville contract has been sent to them but we have not heard back yet.
- Jon Hofstetter reviewed the current open items on the Matrix. This includes the Ohio Fire Code and Fire Prevention Officer (FPO). Tom Gregory will contact KVFD to see who they would like to suggest as the FPO for 2020. The creation of a township handbook was also discussed. The trustees will need to make decisions on what to include before the Prosecutor can proceed.
- Jon Hofstetter provided the settlement and 2020 contract with EWFD that was discussed at the previous meeting and that has been prepared and reviewed by the Wayne County Prosecutor. Tom Gregory moved that we approve Resolution 2020-03-19-03 to approve the settlement and release agreement with EWFD agreeing to end the litigation. Jon Hofstetter seconded.
A roll call vote was taken.
Jon Hofstetter – Yes
Tom Gregory – Yes Motion carried.
Jon Hofstetter moved that we approve Resolution 2020-03-19-04 to approve a contract for Fire and EMS services with EWFD for 2020. Tom Gregory seconded.
A roll call vote was taken.
Jon Hofstetter – Yes
Tom Gregory – Yes Motion carried.

- Tom Gregory provided information on the Orrville Fire Department (OFD) contract. Tom talked to the safety service director and the contract is similar to the prior year and has been signed by Orrville. The Wayne County Prosecutor would like to review the OFD contract. Jon Hofstetter will upload it to the matrix. We will preliminarily plan to sign this contract at the April meeting.
- Jon Hofstetter provided information on the Code of Conduct that was introduced earlier in the year regarding setting township policies to set expectations regarding the township meetings and the board. This is information that could be put into our handbook.
- Jon Hofstetter provided information regarding the attorney Al Schrader contract. Attorney Schrader will have some follow up work regarding the litigation. We will see how much we owe him and then review the contract at the April meeting.
- Tom Gregory gave an update on the Wireless Emergency Notification System (WENS) program. Tom met with Joe Villeagas and did a walk-through of the system and showed the list of who the road closure notices would go out to. We need to get updated rosters from the fire departments as it is an old list.
- Tom Gregory gave an update on the OTARMA E-Library training video system. Several bugs still need to be worked out of the system but it appears that it will be a worthwhile and good program to provide training videos for our employees.
- Tom Gregory gave an update on the electrical aggregation application. In 2010, the voters of Sugar Creek Township voted to give the township trustees the authority to apply to be an electrical aggregate. This has to be renewed every two years. Aspen Energy utilizes a law firm to make sure that the application is filed and all paperwork is completed. Tom Gregory moved that we approve and sign the renewal application for electric governmental aggregators. Jon Hofstetter seconded. Motion carried.
- Jon Hofstetter provided information on the census report. Jon Hofstetter had sent in corrected information on the annexation on the northern side of our township. He will be following up with this.
- The next regular meeting will be April 21, 2020 at 7:00 p.m. at the Kidron Community Center. We may need to make changes to the meeting format due to COVID-19.
- Jon Hofstetter made a motion to adjourn at 9:03 p.m. Tom Gregory seconded. Motion carried.



Jon Hofstetter, President



Anita Fisher, Fiscal Officer

SUGAR CREEK TOWNSHIP, WAYNE COUNTY
Appropriation Supplemental
 March 2020

3/11/2020 8:56:13 PM
 UAN v2020.1

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
03/11/2020	03/11/2020	2021-330-190-0000	\$10,000.00	2020-03-18-01	Permanent	To allow for Road Worker salaries out of the Gasoline Tax Fund	No
03/11/2020	03/11/2020	2021-330-420-0000	-\$10,000.00	2020-03-18-01	Permanent	To allow for Road Worker salaries out of the Gasoline Tax Fund	No

YEAR: 2020

MONTH: February

ACTION PERFORMED

MAINTNANCE:

Performed on Machinery: change fuel sending unit on excavator, replace snow plow blade, clean trucks

Performed on Buildings: Install new office door

AGGREGATE STOCK PILED

#67 342

#8

SAND

SALT

OTHER

SEE ROAD INSPECTION

SNOW REMOVAL

Number of days removing snow 8

Number of days checking 12

OTHER ACTIONS PERFORMED

Other item cut tree off road

get lot behind twp garage up to grade for security fence

Road	Date	Road Surface	Ditch condition	Sign condition	Culvert condition	Tree branches	All OK Repairs needed	Repair complete
Kohler Road (North of US 30)	2/20/2020						X	
Bair Road	2/20/2020						X	
Pre Vannes Drive	2/28/2020						X	
Kurzen Road (North of US 30)	2/10/2020			Name signs stolen				2-12-20
Kurzen Road (South of US 30)	2/20/2020						X	
Old Lincoln Way (Kidron Rd and Kohler Rd)	2/20/2020						X	
Kohler Road (US30 to Hackett)	2/20/2020						X	
Kohler Road (Hackett to the end of the township)	2/20/2020						X	
Berg Road	2/20/2020						X	
Arnold Road (Wenger to Kidron)	2/20/2020						X	
Arnold Road (Kidron to the end of the township)	2/20/2020						X	
Wenger Road (North of US 30)	2/28/2020						X	
Rudy Road (Wenger to 94)	2/28/2020						X	
Rudy Road (94 to Foxlake)	2/28/2020						X	
Zuercher Road (Wenger to Withrich)	2/21/2020						X	
West Lebanon Road (105)	2/24/2020						X	
Krug Road	2/24/2020						X	
Blosser Road	2/24/2020						X	
Davis Road	2/24/2020						X	
Wecht Road	2/24/2020						X	
Eckard Road	2/24/2020						X	
Withrich Road (94 to West Lebanon)	2/24/2020						X	
Withrich Road (West Lebanon to Deerfield)	2/24/2020						X	
Goudy Road (Deerfield to West Lebanon)	2/24/2020						X	
Goudy Road (West Lebanon to 94)	2/24/2020						X	
Moser Road	2/21/2020						X	
Amstutz Road	2/21/2020						X	
Goudy Road (Moser to Wenger)	2/21/2020						X	
Goudy Road (Wenger to Zuercher)	2/21/2020						X	
Goudy Road (Zuercher to Kidron)	2/20/2020						X	
Goudy Road (Kidron to Kohler)	2/20/2020						X	
Hackett Road	2/24/2020						X	

STERLING FARM EQUIPMENT

13893 KAUFFMAN AVE.
P.O. BOX 69
STERLING, OHIO 44276
Fax: (330) 939-5841
(330) 939-2561 or 264-1742

6131 ASHLAND ROAD
WOOSTER, OHIO 44691
Fax: (330) 262-4887
(330) 264-4175



Cub Cadet

Kubota



WOODS GEHL



SOLD TO Sugar Creek Trwp		SALESMAN	DATE	REFERENCE NO.
ADDRESS P.O. Box 213		Conrad	2-14-20	36153
CITY - STATE Dalton OH				
TELEPHONE:	ZIP 44618			
E-MAIL:				

CONTROL NUMBER	QTY.	KIND	CODE	DESCRIPTION (YEAR, MAKE, MODEL, ETC.)	SERIAL NUMBER	TOTAL PRICE
	1			2020 CIH Maxxum 115 CVX MFD / CAB - Heat w/AC, Radio Instruction Seat, Deluxe Fabric op Seat 2 External Remote Adjust mirrors Twin Beacon, Block Heater mech Battery Disconnect 18.4R38 Rear Tires 14.9R28 Front Tires Joystick w/ Rocker Switch		List Price 147,985.00 NJPA Discount - 49,356.50 98,628.50

LESS ALLOWANCE FOR TRADE-INS

CONTROL NUMBER	P	G	YEAR	MAKE	MODEL	SERIAL NO.	MIL / HRS	DESCRIPTION	Trade In Value

SALES TAX	
TOTAL ALLOWANCE ON TRADE-IN	
TOTAL AMOUNT DUE →	

YES Customer guarantees equipment is free of liens or encumbrances
 NO If no, name lien holder _____

SOLD USED AS-IS. No warranty of any kind has been given by the dealer or his agent.
 SOLD USED WITH 50-50 WARRANTY. The dealer hereby warrants this (these) machine(s) for _____ days after _____ with the understanding that necessary repairs made within this period of time will be charged half to the buyer and half to the dealer, of total retail cost of parts and labor used.
 SOLD NEW WITH _____ (specify warranty used)
Warranty does NOT cover pick-up and delivery. Pick-up & delivery are the responsibility of the customer.

AKRON TRACTOR & EQUIPMENT, INC.

1309 Collier Rd, Akron, Ohio 44320

Telephone: 800-821-2785 or 330-836-0237

Cell: 440-773-5800 Email: craig@akrontractor.com

February 18, 2020

Sugarcreek Township
245 Wenger Road
Dalton, Ohio 44618

We are quoting you the following equipment under the Ohio Department of Administrative Services, Ohio State Term Schedule Alamo Contract Number 800812, which was renewed September 1, 2019.

One Alamo Maverick2 Articulated 24' Telescopic Boom Mower with the Standard Specifications listed on the Attached Page, and Joystick Controls, Mount Kit for 4 Wheel Drive Case Maxxum 115 Tractor, 60" HD Grass Flail Mower with Center Door & Head Swivel, Quick Hitch Base Kit, and Larger One Piece Undermount System & Mounting Labor and Oil.

Ohio STS Alamo List Price	\$97,653.00
<u>20% Alamo STS Discount</u>	<u>-\$19,531.00</u>
Ohio Alamo STS Price	\$78,122.00

One Alamo 48" Flail-Axe Cutting Head, with Center Hydraulic Door, Head Swivel, Flail Axe Cuttershaft, & Flail Axe Quick Hitch Kit.

Ohio STS Alamo List Price	\$20,929.00
<u>20% Alamo STS Discount</u>	<u>-\$4,186.00</u>
Ohio Alamo STS Price	\$16,743.00

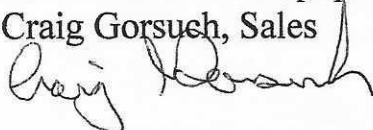
One Alamo Ditcher Head, with Center Hydraulic Chute, Hitch-Post Mounted & Maverick Quick Hitch Head Kit.

Ohio STS Alamo List Price	\$17,015.00
<u>20% Alamo STS Discount</u>	<u>-\$3,403.00</u>
Ohio Alamo STS Price	\$13,612.00

TOTAL OHIO STS PRICE MAV2 & OPTIONS	\$108,477.00
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Delivery: 60 to 90 Days, To Match Sterling Tractor Delivery
Akron Tractor & Equipment, Inc.

Craig Gorsuch, Sales



March 19, 2020

The Daily Record
212 E. Liberty St.
Wooster, OH 44691

Please publish the following legal notices 2 times

Sealed bids for stone and chip and seal will be received by Sugar Creek Township Trustees, Wayne County Ohio, until 7:00 pm Tuesday April 21, 2020, for furnishing and applying 40,000 gallons, more or less, of various road oil; MAC-5, MC-3000, MC-250, MC-70 Prime, Asphalt, and Cold Mix in 2020. Bids must be submitted on the "Specifications for Road Oil Invitation to Bid" form. Stone bids will be taken for 5000 tons more or less and include the following limestone and gravel: 67,57,304,411,1,3,4,7,8,9,grits, sand and slag. Stone must meet state hardness specifications and may be tested by Sugar Creek Twp. The Trustees reserve the right to reject any and all bids or accept the lowest or best bid. Bids will be opened April 21, 2020 at the Kidron Community Center at 4434 Kidron Rd, Dalton, OH 44618. Questions or Bid Sheets call 330-828-2511 or 330-466-1969.

Bids can be marked "BID" and mailed to: Sugar Creek Township, Box 213, Dalton, OH 44618.

Sugar Creek Township Trustees

Anita Fisher Fiscal Officer

EWFD Dec 2019

Location	Date	Call Type	Call taken	Call transfer	Handled by	Initial call	Dispatch page	Last Page	Enroute	Time onscene	Total time	Level cert.	Circumstances
19001 Blosser Rd, Sugar Creek	12-4-19	EMS	8500		EWFD	7:33:07 PM	7:34:48 PM		7:39:29 PM	7:44:35 PM	11:28		NLVFD onscene. Resident was upset that they had waited for KVFD the last time, but was unaware that EWFD and NLVFD were on a call together. NLVFD turned call over to EWFD. Both Chiefs are aware and talked about the situation.
15028 E. Old Lincoln Way, Dalton	12-4-19	EMS	8500		EWFD	9:07:15 PM	9:09:54 PM		9:10:16 PM	9:11:19 PM	4:04		
15426 E. Old Lincoln Way, Sugar Creek	12-5-19	ASSIST	8500		EWFD	5:20:18 PM			5:22:20 PM	5:22:20 PM			Citizen assist.
1 W. Main St, Dalton	12-6-19	SPECIAL	8500		EWFD	4:46:55 PM							Community standby
15028 E. Old Lincoln Way, Dalton	12-7-19	EMS	8500		EWFD	4:36:10 AM	4:37:28 AM	4:41:04 AM	4:51:29 AM	4:54:14 AM	18:04		Medical Standby at 5K
39 N. Cohran St, Dalton	12-7-19	PUBLIC	8500		EWFD	9:38:14 AM							Fire Inspection
177 N. Mill St, Dalton	12-7-19	PUBLIC	8500		EWFD	12:13:24 PM							Injured horseback rider. No transport.
177 N. Mill St, Dalton	12-7-19	EMS	8500		EWFD	2:47:42 PM				2:48:16 PM			
15028 E. Old Lincoln Way, Dalton	12-7-19	EMS	8500		EWFD	4:40:55 PM	4:43:16 PM	4:49:55 PM	4:55:31 PM	4:57:03 PM	16:08		Chief 1 onscene
300 Buckeye St, Dalton	12-8-19	ODER	8500		EWFD	7:02:05 PM	7:04:30 PM		7:13:19 PM	7:14:18 PM	12:13		
15028 E. Old Lincoln Way, Dalton	12-10-19	EMS	8500		EWFD	6:54:08 PM	6:56:51 PM		7:02:47 PM	7:11:56 PM	17:48		
110 Briarwood Dr, Dalton	12-11-19	CO	8500		EWFD	6:07:54 AM	6:10:22 AM		6:13:38 AM	6:17:59 AM	10:05		
116 Country View Ave, Dalton	12-11-19	EMS	8500		EWFD	11:18:19 AM	11:19:42 AM		11:20:48 AM	11:23:50 AM	5:31		
15028 E. Old Lincoln Way, Dalton	12-11-19	EMS	8500		EWFD	2:32:42 PM	2:34:19 PM		2:35:50 PM	2:39:09 PM	6:27		
14533 Arnold Rd, Sugar Creek	12-12-19	EMS	8500		EWFD	1:02:54 AM	1:04:19 AM		1:14:33 AM	1:19:57 AM	17:03		Disregarded just prior to getting onscene.
330 E. Schultz Ave, Dalton	12-12-19	ALARM	8500		EWFD	1:32:46 PM	1:35:34 PM		1:39:03 PM	1:42:01 PM	9:15		
112 Henry St, Dalton	12-12-19	EMS	8500		EWFD	2:18:13 PM	2:19:27 PM		2:20:12 PM	2:23:10 PM	4:57		
110 N. West Lebanon Rd, Sugar Creek	12-12-19	EMS	8500		EWFD	10:35:40 PM	10:37:08 PM		10:44:11 PM	10:46:48 PM	11:08		
Lincoln Way/ S. Mill, Dalton	12-13-19	EMS	8500		EWFD	11:51:42 AM	11:55:07 AM		11:57:07 AM	11:58:31 AM	6:49		
250 N. Church St, Dalton	12-13-19	PUBLIC	8500		EWFD	2:11:41 PM							Fire Drill
531 W. Schultz St, Dalton	12-13-19	EMS	8500		EWFD	2:35:25 PM	2:37:22 PM		2:40:25 PM				Cancelled enroute
15028 E. Old Lincoln Way, Dalton	12-13-19	EMS	8500		EWFD	3:15:45 PM	3:16:49 PM		3:17:58 PM	3:20:03 PM	4:18		
48 W. Main St, Dalton	12-15-19	EMS	8500		EWFD	3:05:33 PM	3:07:59 PM	3:11:15 PM	3:15:22 PM	3:16:44 PM	11:11		
110 N. West Lebanon Rd, Sugar Creek	12-16-19	EMS	8500		EWFD	8:45:35 AM	8:46:36 AM	8:52:08 AM	8:52:42 AM	8:55:44 AM	10:09		
210 Greenbriar Ln, Dalton	12-17-19	EMS	8500		EWFD	3:22:28 PM	3:24:31 PM		3:29:22 PM	3:33:07 PM	10:39		
2844 S. West Lebanon Rd, Sugar Creek	12-17-19	EMS	8500		EWFD	3:37:10 PM	3:39:37 PM		3:41:28 PM	3:51:02 PM	13:52		Fire Inspection.
131 N. West Lebanon Rd, Sugar Creek	12-17-19	PUBLIC	8500		EWFD	7:26:37 PM							
110 N. West Lebanon Rd, Sugar Creek	12-19-19	FIRE	8500		EWFD	12:34:29 PM	12:36:16 PM		12:41:08 PM	12:44:57 PM	10:28		Auto Aid was dispatched.
15028 E. Old Lincoln Way, Dalton	12-20-19	EMS	8500		EWFD	4:34:13 AM	4:35:40 AM		4:45:04 AM	4:47:11 AM	12:58		
177 N. Mill St, Dalton	12-20-19	PUBLIC	8500		EWFD	9:49:20 AM							Fire Inspection
15797 Arnold Rd, Sugar Creek	12-20-19	EMS	8500		EWFD	3:39:01 PM	3:41:15 PM		3:42:12 PM	3:45:31 PM	6:30		
143 Pre Vannes Dr, Sugar Creek	12-21-19	EMS	8500		EWFD	1:40:59 PM	1:42:27 PM		1:46:56 PM	1:57:35 PM	16:36		

15028 E. Old Lincoln Way, Dalton	12-21-19	EMS	8500	EWFD	5:23:13 PM	5:25:44 PM	5:31:12 PM	5:33:06 PM	9:53	Chief onscene 11:03:32 Rescue begins immediately. Fire Inspection. Fire Inspection.
1375 S. Eckard Rd, Sugar Creek	12-22-19	EMS	8500	EWFD	10:57:52 AM	10:58:39 AM	11:04:49 AM	11:08:22 AM	10:30	
250 N. Church St, Dalton	12-23-19	PUBLIC	8500	EWFD	10:30:16 AM					
177 N. Mill, Dalton	12-26-19	PUBLIC	8500	EWFD	10:31:00 AM					
15797 Arnold Rd, Sugar Creek	12-28-19	EMS	8500	EWFD	3:45:45 PM	3:46:45 PM	3:52:52 PM	3:55:35 PM	9:50	
13914 E. Old Lincoln Way, Sugar Creek	12-28-19	EMS	8500	EWFD	10:19:44 PM	10:21:47 PM	10:30:03 PM	10:33:10 PM	13:26	
15028 E. Old Lincoln Way, Dalton	12-29-19	EMS	8500	EWFD	10:11:50 PM	10:13:00 PM	10:19:30 PM	10:20:52 PM	9:02	

Total incorporated calls 26

Total unincorporated calls 13

Total Emergency dispatched calls. 32

Total non emergency runs. 7

Rules

Has to be inside the township.

Has to be in their jurisdiction

Time is from Dispatch receiving the call till first department truck is on scene.

Non Emergency runs are pre planned events like weather standbys, fire inspections, and so forth.

Added enroute time column for March 2019 and later.