

# SUGAR CREEK TOWNSHIP

## Agenda for March 9, 2022

1. **Open the meeting.**
2. **Special Guests.**
  - a. Wayne County Prosecutor for a visit.
  - b. Ryan Sullivan the Board President of EWJFD will be present to introduce himself.
3. **Approve meeting minutes.**
  - a. December 27, 2021.
  - b. February 8, 2022.
4. **Office reports.**
  - a. Fiscal officer report.
    - i. Bank reconciliation.
    - ii. Payroll vouchers.
    - iii. Review monthly reports.
    - iv. Approve paying bills.
    - v. Any other correspondence the Fiscal Officer needs to present.
  - b. Road Supervisor reports.
    - i. Review the road inspection form.
    - ii. Review the monthly department report.
    - iii. Review progress from last month's decisions.
    - iv. Review preliminary quotes he has obtained that potentially ARP funds could be used toward.
    - v. Discuss providing a dumpster for trash removal at the township garage.
    - vi. Discuss a yard pipe installation for a potential new business along North Wenger Rd.
    - vii. Review the Stone bid notification.
    - viii. Review any matter that comes up between posting the agenda and meeting.
  - b. Fire department report.
    - i. Review any reports from EWJFD.
      1. Review monthly report.
    - ii. Review any reports from KVFD.
      1. Review monthly reports.
      2. Review the Ohio State Fire Marshalls grant KVFD was awarded.
      3. The paperwork accepting the grant was signed.
5. **Unfinished business.**
  - a. Wayne County Prosecutors Office legal advice.
    - i. 2021-GEN-0108 Indigent burial.
      1. We are attempting to get a reimbursement for the cremation.
      2. Continuing to work with the state on reimbursement.
  - b. Review website information.
    - i. Review online submissions.
      1. 253 Eckard Rd water concern.
      2. Columbia Gas question concerning a project.
      3. Sign placement permit along Lincoln View.

- ii. Jon has received a notice the website is ready for review and forwarded the preview link to the board.
    - iii. Discuss the update.
  - c. One Ohio opioid settlement.
    - i. Online paperwork has been completed.
    - ii. We are waiting on an online response on the next steps.
  - d. ODOT Township Stimulus Program.
    - i. Awards will be released in late February 2022.
    - ii. We were denied our grant.
- 6. Tabled Business**
  - a. Storm Siren Grant.
    - i. Discuss having a project ready to go in case other grants open up.
  - b. ODOT WAY-30 study inside of our township.
  - c. American Rescue Plan funding.
    - i. Work is being done at the OTA Wayne County chapter to start creating procedures in accordance with the Ohio Office of Budget and Management.
    - ii. OBM and the Wayne County Prosecutor's office have created a policy that will be discussed at the Wayne County Township Association March 16 meeting.
- 7. New Business.**
  - a. Any other items that come to our attention between the agenda's posting and our meeting.
    - i. If an item needs immediate attention, act upon it.
    - ii. If an item does not need immediate attention, the board can discuss and table the item for our next meeting.
- 8. 2022 Goals of the board.**
  - a. Work on gathering information for a storm siren grant if one becomes available.
  - b. Work adding security cameras at the garage.
  - c. Becoming familiar with our handbook and policies.
  - d. Passing the renewal fire levies.
  - e. Complete our public records inventory and disposal.
  - f. Work on numerous grants that are available including the American Rescue Plan.
- 9. Public Comments.**
  - a. The board will allow comments if time allows.
  - b. Forms for participation will be located near the Fiscal Officer.
  - c. Comments should be relevant to the items discussed at the meeting.
  - d. Items for discussion outside of the meeting topics can be brought to any member of the board at any time outside of the meeting.
- 10. Sign financial documents.**
- 11. Adjourn the meeting.**