

SUGAR CREEK TOWNSHIP

Agenda for May 18, 2022

1. **Open the meeting.**
2. **Approve meeting minutes.**
 - a. April 20, 2022.
 - b. April 30, 2022.
3. **Office reports.**
 - a. Fiscal officer report.
 - i. Bank reconciliation.
 - ii. Payroll vouchers.
 - iii. Review monthly reports.
 - iv. Approve paying bills.
 - v. Any other correspondence the Fiscal Officer needs to present.
 - b. Road Supervisor reports.
 - i. Review the road inspection form.
 - ii. Review the monthly department report.
 - iii. Review progress from last month's decision.
 - iv. Discuss liquidation of equipment no longer serving their intended purpose.
 1. Street sweeper.
 2. 9" Binnell auger.
 - v. Discuss roller for asphalt paving.
 1. East Union is interested in discussing joint ownership of a roller.
 2. Discuss the details before approaching the WCPO concerning a contract.
 - vi. Review any matter that comes up between posting the agenda and meeting.
 - b. Fire department report.
 - i. Review any reports from EWJFD.
 1. Review monthly report.
 - ii. Review any reports from KVFD.
 1. Review monthly reports.
 2. Review the Ohio State Fire Marshalls grant KVFD was awarded.
 - a. Update on MARCS grant.
 - b. Update on SCBA bottle grant.
 - iii. KVFD requested signs notifying the public of a fire station and the Wayne County Engineers office is working on adding those signs to the area.
 - iv. Review any matter that comes up between posting the agenda and meeting.
4. **Unfinished business.**
 - a. Wayne County Prosecutors Office legal advice.
 - b. Review website information.
 - i. Review online submissions.
 - ii. Trustee Gregory met with our provider and received the training concerning our interaction with the website.
 - iii. Our provider was paid for the upgrade.
 - c. American Rescue Plan funding.
 - i. Continue to discuss projects and follow the guidance.

- d. ODOT WAY-30 study inside of our township.
 - i. Discuss proposal.
- 5. **Tabled Business**
 - a. Storm Siren Grant.
 - i. Discuss having a project ready to go in case other grants open up.
 - b. One Ohio opioid settlement.
 - i. Online paperwork has been completed.
 - ii. We are waiting on an online response on the next steps.
- 6. **New Business.**
 - a. Any other items that come to our attention between the agenda's posting and our meeting.
 - i. If an item needs immediate attention, act upon it.
 - ii. If an item does not need immediate attention, the board can discuss and table the item for our next meeting.
- 7. **2022 Goals of the board.**
 - a. Work on gathering information for a storm siren grant if one becomes available.
 - b. Work on adding security cameras at the garage.
 - c. Becoming familiar with our handbook and policies.
 - d. Passing the renewal fire levies.
 - e. Complete our public records inventory and disposal.
 - f. Work on numerous grants that are available including the American Rescue Plan.
- 8. **Public Comments.**
 - a. The board will allow comments if time allows.
 - b. Forms for participation will be located near the Fiscal Officer.
 - c. Comments should be relevant to the items discussed at the meeting.
 - d. Items for discussion outside of the meeting topics can be brought to any member of the board at any time outside of the meeting.
- 9. **Sign financial documents.**
- 10. **Schedule of our next meetings**
 - a. June 21, 2022 will be at the township garage. The June 14th meeting has been moved since the Wayne County Township Association quarterly meeting has been scheduled the same night.
 - b. July 12th, 2022.
- 11. **Adjourn the meeting.**