

# SUGAR CREEK TOWNSHIP

## Agenda for July 12, 2022

1. **Open the meeting.**
2. **Approve meeting minutes.**
  - a. June 7
  - b. June 21
  - c. June 28
3. **Office reports.**
  - a. Fiscal officer report.
    - i. Bank reconciliation.
    - ii. Payroll vouchers.
    - iii. Review monthly reports.
    - iv. Approve paying bills.
    - v. Any other correspondence the Fiscal Officer needs to present.
  - b. Road Supervisor reports.
    - i. Review the road inspection form.
    - ii. Review the monthly department report.
    - iii. Review progress from last month's decision.
    - iv. Discuss liquidation of equipment no longer serving its intended purpose.
      1. Items will go up for sale next week.
    - v. Discuss roller for asphalt paving.
      1. Progress on an agreement.
    - vi. Discuss the 2022 chip and seal program.
      1. The physical work should begin sometime this week or following weeks pending weather.
    - vii. Discuss township response to the Mars fire.
      1. A bill was turned over to Wayne County EMA. They will present the bill to MARS along with bills from the fire departments and the Village of Dalton.
    - viii. Review any matter that comes up between posting the agenda and meeting.
  - b. Fire department report.
    - i. Review any reports from EWJFD.
      1. Review monthly report.
    - ii. Review any reports from KVFD.
      1. Review monthly reports.
      2. Review the Ohio State Fire Marshalls grant KVFD was awarded.
        - a. We are working through some issues with the grants. Hopefully, there will be some resolution by next month and the grants will be completed.
    - iii. Review any matter that comes up between posting the agenda and meeting.
4. **Unfinished business.**
  - a. Wayne County Prosecutors Office legal advice.
  - b. Review website information.
    - i. Review online submissions.

- c. American Rescue Plan funding.
  - d. ODOT WAY-30 study inside of our township.
    - i. Discuss community views.
    - ii. Discuss other elected officials' involvement.
5. **Tabled Business.**
- a. Storm Siren Grant.
    - i. Discuss having a project ready to go in case other grants open up.
  - b. One Ohio opioid settlement.
    - i. Online paperwork has been completed.
    - ii. We are waiting on an online response on the next steps.
6. **New Business.**
- a. Any other items that come to our attention between the agenda's posting and our meeting.
    - i. If an item needs immediate attention, act upon it.
    - ii. If an item does not need immediate attention, the board can discuss and table the item for our next meeting.
7. **2022 Goals of the board.**
- a. Work on gathering information for a storm siren grant if one becomes available.
  - b. Work on adding security cameras at the garage.
  - c. Becoming familiar with our handbook and policies.
  - d. **Completed** ~~Passing the renewal fire levies.~~
  - e. Complete our public records inventory and disposal.
  - f. Work on numerous grants that are available including the American Rescue Plan.
8. **Public Comments.**
- a. The board will allow comments if time allows.
  - b. Forms for participation will be located near the Fiscal Officer.
  - c. Comments should be relevant to the items discussed at the meeting.
  - d. Items for discussion outside of the meeting topics can be brought to any board member at any time outside of the meeting.
9. **Sign financial documents.**
10. **Schedule of our next meetings**
- a. August 9, 2022
11. **Adjourn the meeting.**