

SUGAR CREEK TOWNSHIP

Agenda for August 10, 2022

1. **Open the meeting.**
2. **Approve meeting minutes.**
 - a. July 12, 2022
 - b. July 19, 2022
3. **Office reports.**
 - a. Fiscal officer report.
 - i. Bank reconciliation.
 - ii. Payroll vouchers.
 - iii. Review monthly reports.
 - iv. Review changing the certificate of estimated resources as we received the grant money for KVFD.
 - v. Review the bills from the vendors for Ohio Fire Marshalls grant.
 - vi. Approve paying bills.
 - vii. Any other correspondence the Fiscal Officer needs to present.
 - b. Road Supervisor reports.
 - i. Review the road inspection form.
 - ii. Review the monthly department report.
 - iii. Review progress from last month's decision.
 - iv. Discuss liquidation of equipment no longer serving its intended purpose.
 1. The broom has been sold.
 2. The 9" Bonnell industries cinder/salt spreader from the Navistar 7400.
 - v. Discuss roller for asphalt paving.
 1. Progress on an agreement.
 - vi. Discuss the 2022 chip and seal program.
 1. All chip seal work is complete for 2022.
 - vii. Discuss township response to the Mars fire.
 1. Wayne County EMA submitted our request to MARS. We are waiting on them to reimburse. Wayne County EMA believes it should be soon.
 - viii. Discuss part-time employee hours and benefits.
 1. Move into executive session.
 - a. ORC 121.22 G1 To consider the appointment, employment, compensation of a public employee. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.
 - ix. Review any matter that comes up between posting the agenda and meeting.

- b. Fire department report.
 - i. Review any reports from EWJFD.
 - 1. Review monthly report.
 - ii. Review any reports from KVFD.
 - 1. Review monthly reports.
 - 2. Review the Ohio State Fire Marshalls grant KVFD was awarded.
 - a. Once we pay for the equipment we will need to inventory the equipment.
 - b. When we have the inventory list completed, the KVFD contract will need to be opened to add the inventory list and agreement on usage.
 - iii. Fire and Ems contracts
 - 1. Discuss establishing performance standards, not-to-exceed mutual aid threshold, standards to receive payment.
 - 2. Discuss reporting expenditures for settlement funds.
 - 3. Discuss CARES Act expenditures from 2020 and 2021.
 - iv. Review any matter that comes up between posting the agenda and meeting.
- 4. Unfinished business.**
- a. Wayne County Prosecutors Office legal advice.
 - i. Public records request review.
 - b. Review website information.
 - i. Review online submissions.
- 5. Tabled Business.**
- a. Storm Siren Grant.
 - i. Discuss having a project ready to go in case other grants open up.
 - b. One Ohio opioid settlement.
 - i. Online paperwork has been completed.
 - ii. We are waiting on an online response on the next steps.
 - c. ODOT WAY-30 study inside of our township.
 - i. Update on any correspondence.
- 6. New Business.**
- a. Any item that comes to our attention between the agenda's posting and our meeting.
 - i. If an item needs immediate attention, act upon it.
 - ii. If an item does not need immediate attention, the board can discuss and table the item for our next meeting.
- 7. 2022 Goals of the board.**
- a. Work on gathering information for a storm siren grant if one becomes available.
 - b. Work on adding security cameras at the garage.
 - c. Becoming familiar with our handbook and policies.
 - d. ~~Completed~~ Passing the renewal of fire levies.
 - e. Complete our public records inventory and disposal.
 - f. Work on numerous grants that are available, including the American Rescue Plan.
- 8. Public Comments.**
- a. The board will allow comments if time allows.
 - b. Forms for participation will be located near the Fiscal Officer.
 - c. Comments should be relevant to the items discussed at the meeting.
 - d. Items for discussion outside of the meeting topics can be brought to any board member at any time outside of the meeting.

9. Sign financial documents.

10. Schedule of our next meetings

a. Septemeber 13, 2022 7:00 pm at the Kidron Community building.

11. Adjourn the meeting.