SUGAR CREEK TOWNSHIP

*Agenda for February 14, 2024*

# Open the meeting.

1. **Approve meeting minutes.**
	1. January 17, 2023

# Office reports.

* 1. Fiscal officer report.
		1. Bank reconciliation.
		2. Payroll vouchers.
		3. Review monthly reports.
		4. Approve paying bills.
		5. Any other correspondence the Fiscal Officer needs to present.
	2. Road Supervisor reports.
		1. Review the road inspection form.
		2. Review the monthly department report.
		3. Review progress from last month’s decisions.
		4. Any other decisions for the Road Supervisor
	3. Fire department report.
	4. Review any reports from EWJFD.
	5. Review any reports from KVFD.
	6. Review the inventory list for the EOY 2023 (if available).

# Unfinished business.

# Tabled Business

# New Business.

* 1. Authorize RAISE Grant letter of support
	2. Approve advertisement for stone & oil bid
	3. Any other items that come to our attention between the agenda’s posting and our meeting.

# Public Comments.

* 1. The board will allow comments if time allows.
	2. Forms for participation will be located near the Fiscal Officer.
	3. Comments should be relevant to the items discussed at the meeting.
	4. Items for discussion outside of the meeting topics can be brought to any member of the board at any time outside of the meeting.
1. **Sign financial documents.**
2. **Adjourn the meeting.**